



City of
WEIRTON
West Virginia

Inspections & Code Enforcement
200 Municipal Plaza
Weirton, WV 26062
1.304.797.8500 Ext #1010
www.cityofweirton.com



Business License Application

Important Notice

City of Weirton Codified Ordinance No. 2108 states no license shall be issued to any applicant who owes a financial debt to the city resulting from the non-payment of any Tax, Lien Service Charge or Other Assessment.

License Year(s) Applying For: _____

- New Application
- Change of Ownership
- Change of Address
- Business Renewal

FINANCE DEPARTMENT ONLY

DATE: _____ APPROVED: _____
INITIALS: _____ ACCOUNT#: _____

- Own Business Location
- Rent Business Location

Property Owner Name

Property Owner Address

Type of Business/Business Activity

Legal Name of Business
Doing Business As Name (If Applicable)
Business Address – Street
Business Address – City, State, and Zip Code

Business Email Address
Business Telephone Number & Fax (If Applicable)

State/Federal ID Number

A copy of the WV State Tax Business Registration Certificate must be submitted in order process the business license.

Total Square Feet: _____

Total Square Feet means the sum as measured by the exterior dimensions of the structure multiplied by the number of stories, but shall not include any part of a structure encompassed by porches, attics, and basements (when not utilized).

Business employs workers in city limits

For Contractors: Please attach a copy of your WV Contractor's License with this application.

WV License # _____

Expiration Date _____

For Alcohol Sales: Please attach a copy of your WV Beer, Wine, and/or ABCA License with this application.

- Business serves alcohol.
- Business has nude/partial nude dancers.

Legal Point of Contact Name & Title
Legal Point of Contact Address – Street
Legal Point of Contact Address – City, State, and Zip Code
Legal Point of Contact Email Address
Legal Point of Contact Phone Number

The Annual License Fee is Due to the City of Weirton, West Virginia by January 1st.

Amusement			
Licensed Activity	Rate	Units	Amount
A. Dance Floors	\$50.00		
B. Theater	\$125.00		
C. Bowling Alley	\$15.00 Per Lane		
D. Pinball Machines	\$30.00		
E. Billiard Tables	\$15.00 Per Table		
F. Fireworks	\$400.00		
G. Carnivals & Circus	\$100.00 Per day		
H. Fortuneteller	\$750.00		

Hawkers and Peddlers			
Licensed Activity	Rate	Units	Amount
A. On foot or Cart	\$5.00		
B. Vehicle ½ to 1 Ton	\$22.50		
C. Vehicle 1 to 2 Tons	\$75.00		
D. Vehicle Exceeding 2 Tons	\$150.00		

Vending Machines			
Licensed Activity	Rate	Units	Amount
A. Each 1 cent Device	\$3.00 Each		
B. Each 5 Cent & Greater Devices	\$7.50 Each		

Sales and Services			
Licensed Activity	Rate	Units	Amount
A. Professional Services	\$15.00		
B. Retail License	\$15.00		
C. Restaurant/Hotel	\$15.00		
D. Wholesale License	\$75.00		
E. Taxicab Stand	\$75.00		
F. Coin Operated Laundry	\$.50 Per Device		
G. Outdoor Advertising	\$100.00		
H. Public Utilities	\$350.00		
I. Home Occupation	\$15.00		
J. Pawn Shop	\$100.00		
K. Bondsman	\$100.00		
L. Loan Establishments	\$100.00		
M. Cable/Internet	\$100.00		
N. Contractor	\$15.00		
O. Handyman	\$15.00		
P. Commercial Rental	\$15.00		
Q. Residential Rental	\$15.00		

Liquor			
<i>Items A-L Must Include M</i>			
Licensed Activity	Rate	Units	Amount
A. Private Club Less than 100 members	\$150.00		
B. Private Club 100 to 300 Members	\$225.00		
C. Private Club 300 to 600 Members	\$300.00		
D. Private Club Over 600 Members	\$450.00		
E. Liquor Sales	\$150.00		
F. Beer Sales	\$100.00		
G. Wine Sales	\$100.00		
H. Class A Retailers of Liquor	\$800.00		
I. Class B Retailers of Liquor	\$400.00		
J. Class C Retailers of Beer	\$100.00		
K. Beer Distributors	\$250.00		
L. Wine Distributors	\$500.00		
M. Retail Liquor Sales	\$15.00		

Manufacturing			
Licensed Activity	Rate	Units	Amount
A. Class A Over 100 Employees	\$300.00		
B. Class B 25 to 100 Employees	\$225.00		
C. Class C Less than 25 Employees	\$112.50		

This application must be completed and returned with the proper fee or the business license will not be issued. Incomplete forms will be returned. Checks must be made payable to the City of Weirton.

I hereby certify that the above information is true and correct:

Signature of Applicant/Owner/or Contractor
Date Submitted

10% Penalty
Per Month After February 1st _____
Total Amount Due: _____

Please return to:
Inspections Department
200 Municipal Plaza
Weirton WV, 26062