

City of Weirton



## City of Weirton, West Virginia

# FY 2016 Annual Action Plan

**Harold E. Miller,**  
Honorable Mayor

**Travis L. Blosser,**  
City Manager

**For Submission to H.U.D.**  
Community Development Block Grant  
(C.D.B.G.)

### City Council:

Tim Connell, Ward I

Charles Wright, Ward II

Fred Marsh, Ward III

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Enzo Fracasso, Ward VI

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## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Weirton, West Virginia is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In addition, the City of Weirton is a member of the Northern Panhandle HOME Consortium of West Virginia, which is administered by the City of Wheeling. In compliance with the HUD regulations, the City of Weirton has prepared this FY 2016 Annual Action Plan for the period of July 1, 2016 through June 30, 2017. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community and economic development within the City of Weirton.

The FY 2016 Annual Action Plan outlines the actions to be undertaken in Fiscal Year 2016 with Federal resources to be received by the City of Weirton. Additionally, the CDBG Program and activities outlined in this FY 2016 Annual Action Plan will principally benefit low- and moderate-income persons and funding has been targeted to areas of the City where there is the highest percentage of low- and moderate-income residents.

Community Development Block Grant (CDBG) funds are used to address the needs outlined in the Annual Action Plan. CDBG funds are \$374,089 for FY 2016. The three (3) overarching objectives, set by HUD, guiding the proposed activities are as follows:

- Provide Decent Housing
- Create Sustainable Living Environments
- Create Economic Opportunity

Outcomes show how programs and activities benefit a community or the people served in a particular area or neighborhood. The three (3) outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

The City of Weirton is the lead administrator for the CDBG funds. The City of Weirton receives HOME funds as a member of the Northern Panhandle HOME Consortium. The City of Wheeling is the administering PJ of the HOME funds. Since the City of Wheeling is the Lead Entity, the City of Weirton's Annual Action Plan is submitted in conjunction with the City of Wheeling's Annual Action Plan. The City of Wheeling's Annual Action Plan includes the sections for the entire HOME Consortium regarding affordable housing, public housing, and homelessness. The housing-related default data in the lead entity's template is based on the entire HOME Consortium geography.

This Annual Action Plan is a collaborative effort of the City of Weirton, City of Wheeling, the Northern Panhandle HOME Consortium Members, the Community at large, social service agencies and providers, housing providers, community development agencies, and economic development groups. The planning process was accomplished through a series of public meetings, consultation with participating agencies, statistical data, and review of previous community development plans.

The FY 2016 Annual Action Plan does not incorporate the Weirton Housing Authority's Comprehensive Grant process into this consolidated planning and application process, but does require the participation of the public housing authority in the development of this plan.

**Available Funds:**

The following financial resources are included in the FY 2016 Annual Action Plan to address the priority needs and goals identified in the City of Weirton's FY 2015-2019 Consolidated Plan. The City of Weirton will receive the following Federal funds during the FY 2016 program year:

- **FY 2016 CDBG Allocation – \$374,089.00**

The City of Weirton is a member of the Northern Panhandle HOME Consortium, and is eligible to receive funds through the Northern Panhandle HOME Consortium's First Time Homebuyer Program. HOME funds will be used to provide deferred, forgivable loans to qualified, first-time homebuyers who require downpayment and closing cost assistance toward the purchase of their home within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and

Marshall Counties. The \$181,259 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

**FY 2016 CDBG Budget:**

The City of Weirton proposes to undertake the following activities with the FY 2016 CDBG funds:

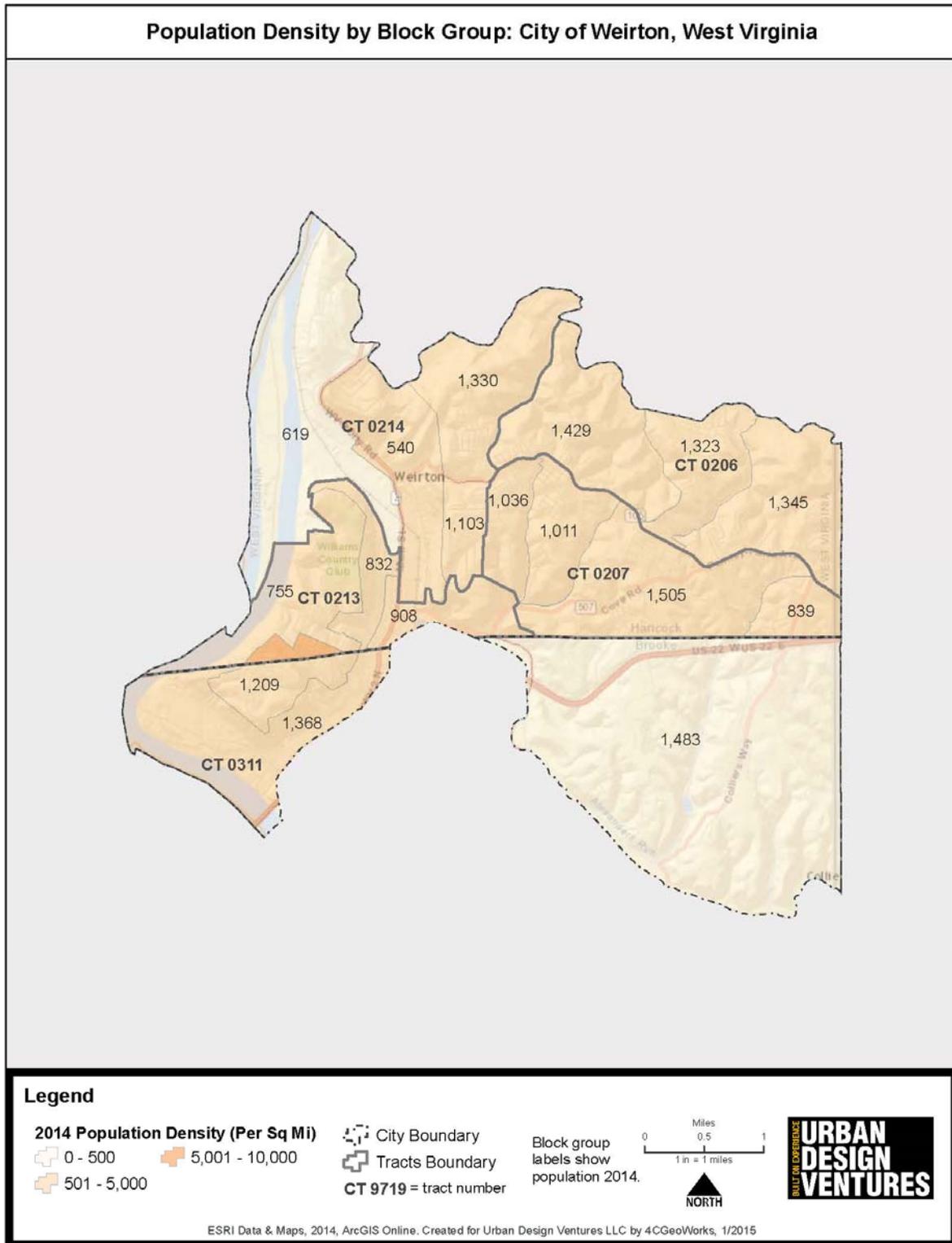
- **CD-16-01 General Program Administration** - \$53,000.00
- **CD-16-02 Fair Housing** - \$2,000.00
- **CD-16-03 A Child's Place CASA, Ltd.** - \$3,700.00
- **CD-16-04 Comfort House** - \$6,000.00
- **CD-16-05 Weirton Christian Center** - \$2,300
- **CD-16-06 Community Policing** - \$17,000.00
- **CD-16-07 CDBG Eligible Street Improvements** - \$200,089.00
- **CD-16-08 Weirton Senior Center - Sewer System Improvements** - \$10,000.00
- **CD-16-09 Code Enforcement** - \$50,000.00
- **CD-16-10 Demolition** - \$30,000.00
- **Total: \$374,089.00**

The City of Weirton is eligible to receive FY 2016 HOME funds for the First Time Homebuyer program from the Northern Panhandle HOME Consortium. The \$181,259 will be awarded to eligible homebuyers in the Consortium on a first come, first serve basis.

**Maps:**

Below are the following maps which illustrate the demographic characteristics of the City of Weirton:

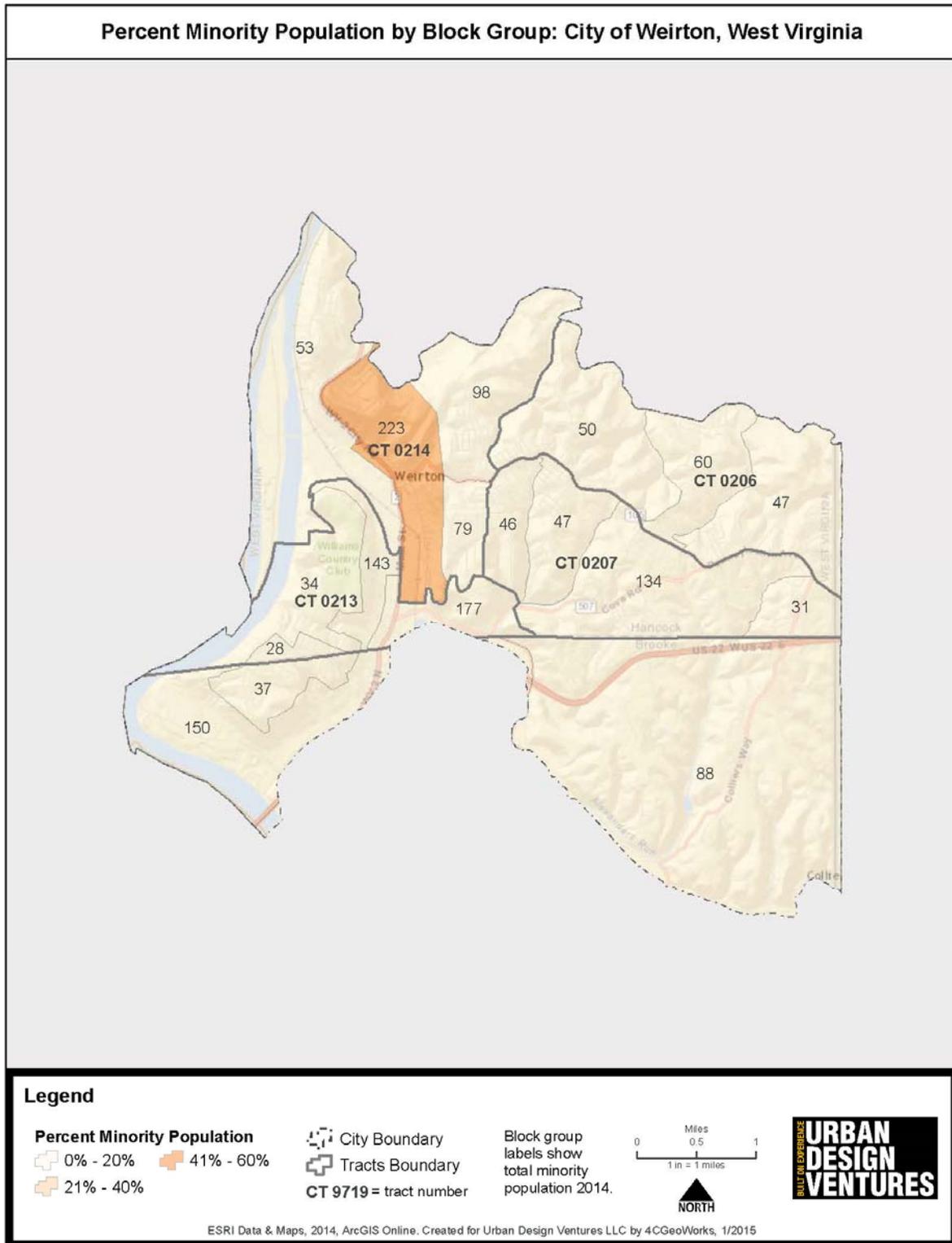
- Population Density by Census Tract
- Percent White Population by Census Tract
- Percent Minority Population by Census Tract
- Percent Population Age 65+ by Census Tract
- Total Housing Units by Census Tract
- Percent Owner-Occupied Housing Units by Census Tract
- Percent Renter-Occupied Housing Units by Census Tract
- Percent Vacant Housing Units by Census Tract
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income with Minority Percentage by Block Group
- Commercial Hotspots by Census Tract



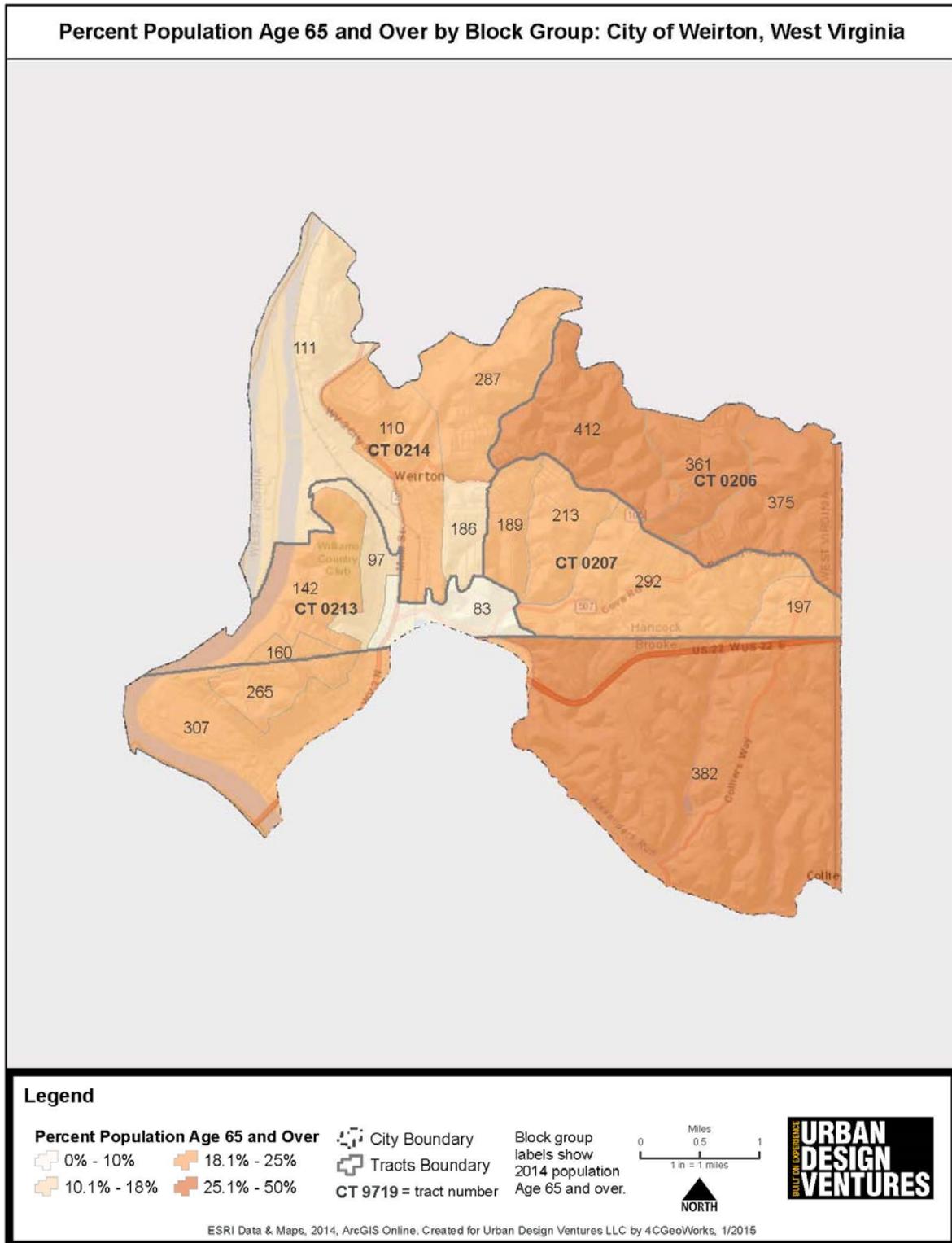
**Population Density**



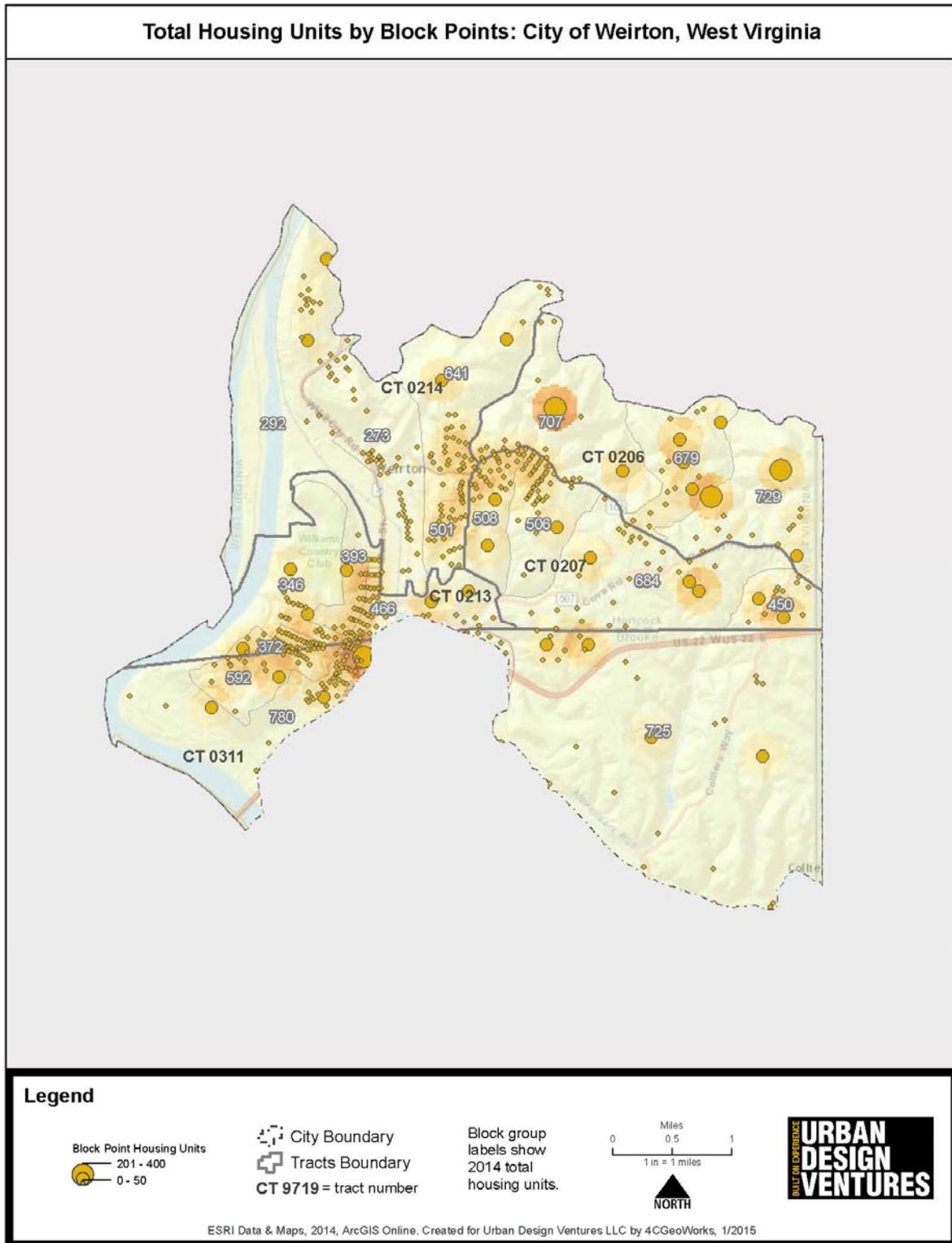
**Percent White**



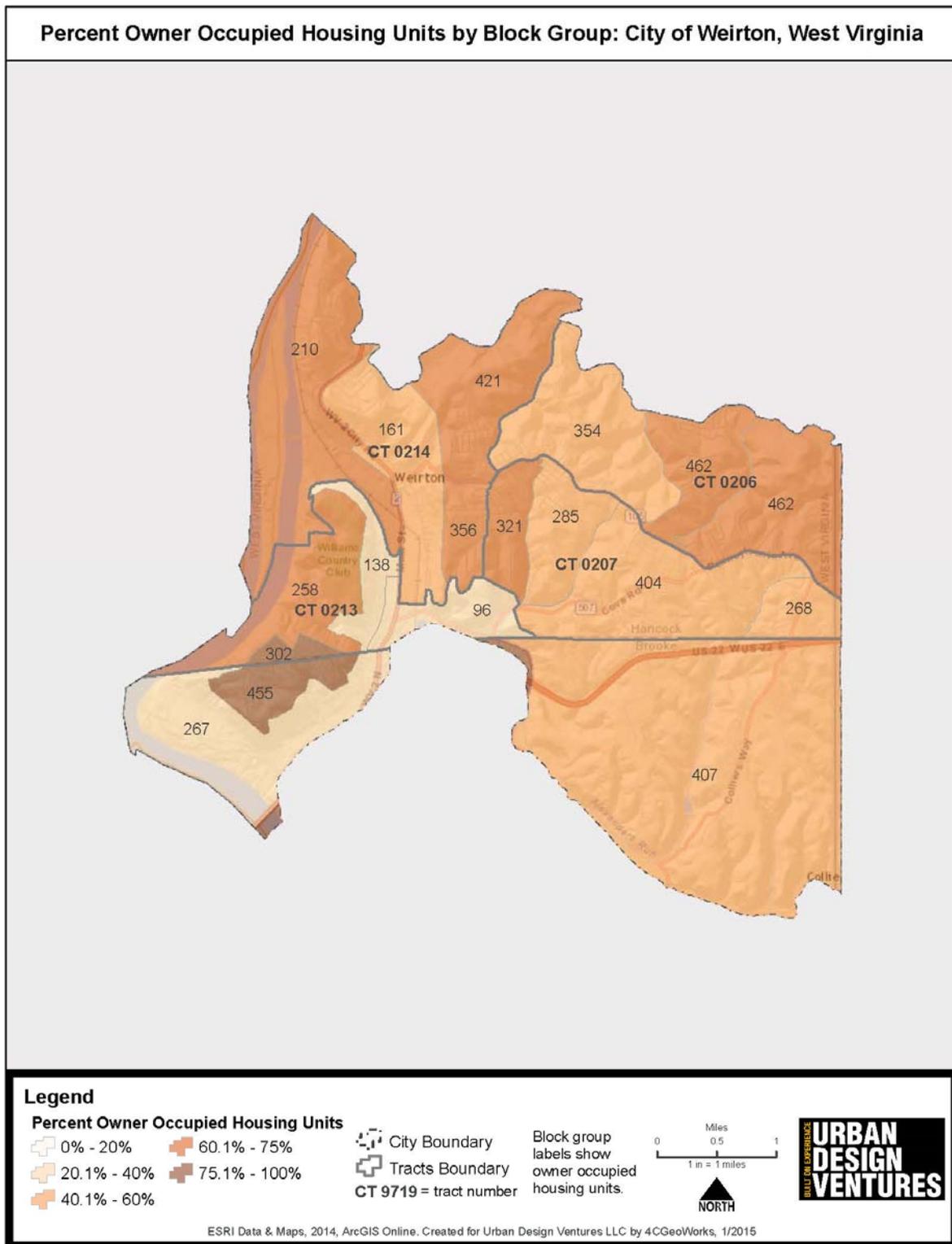
**Percent Minority**



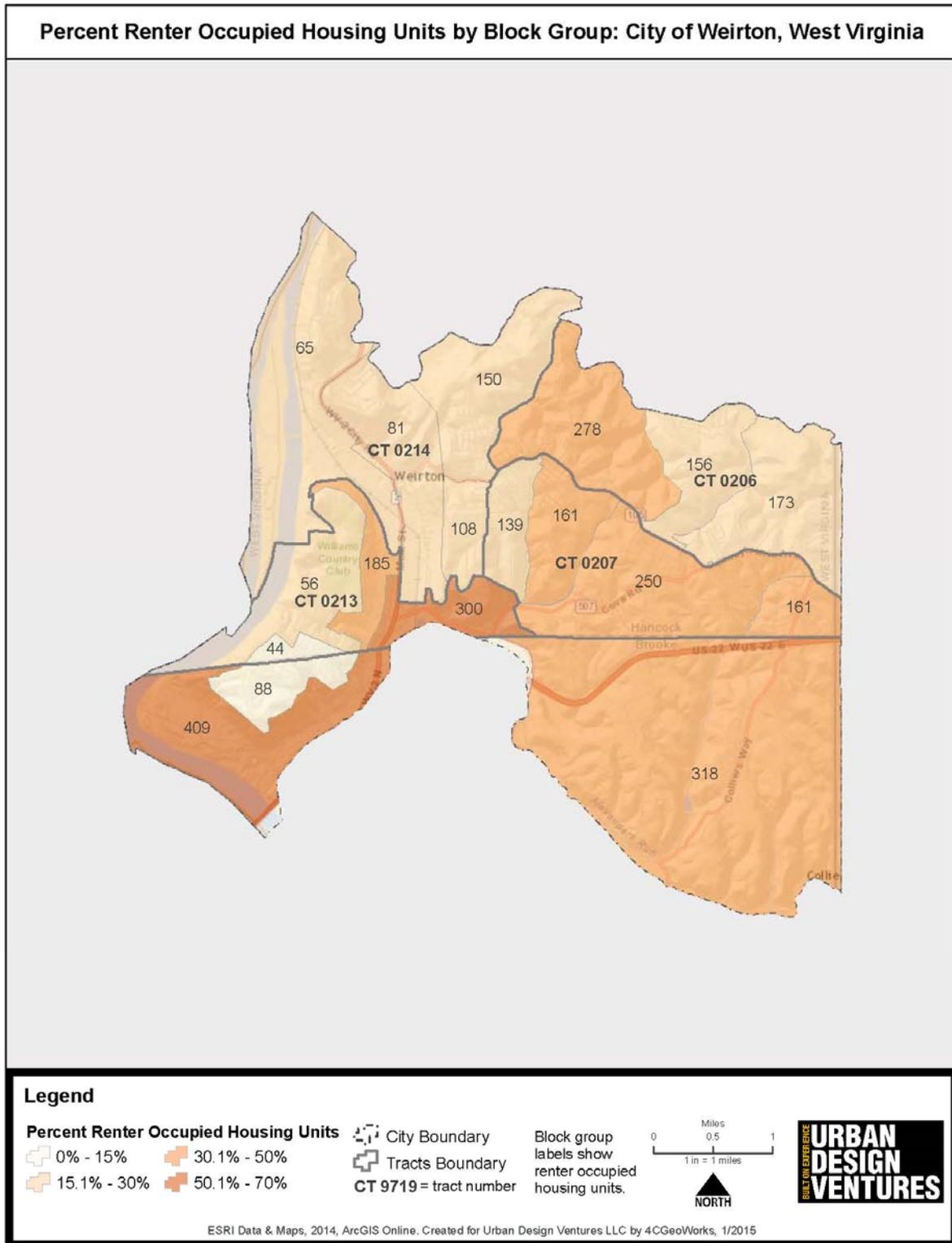
**Percent Population Age 65 Plus**



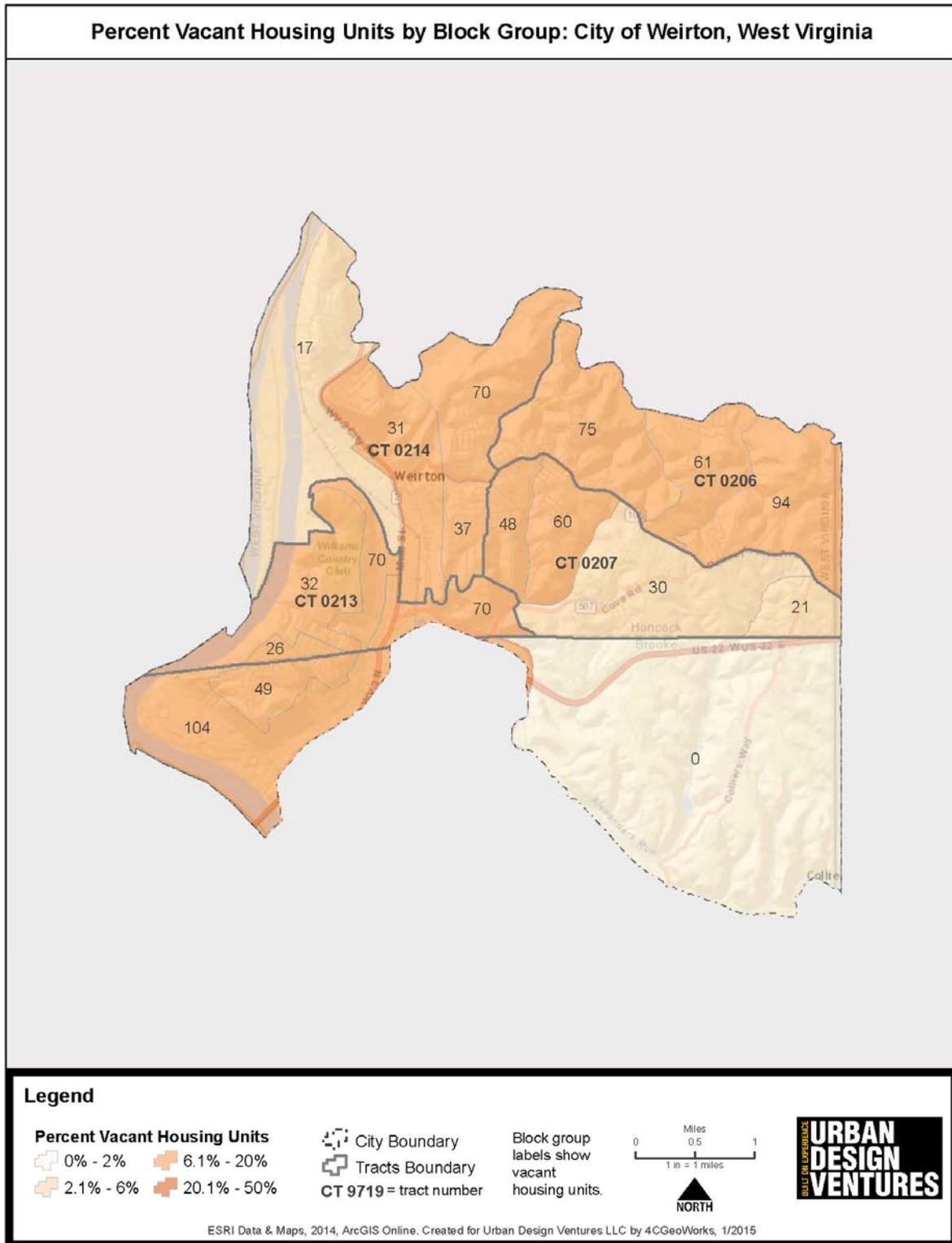
**Total Housing Units**



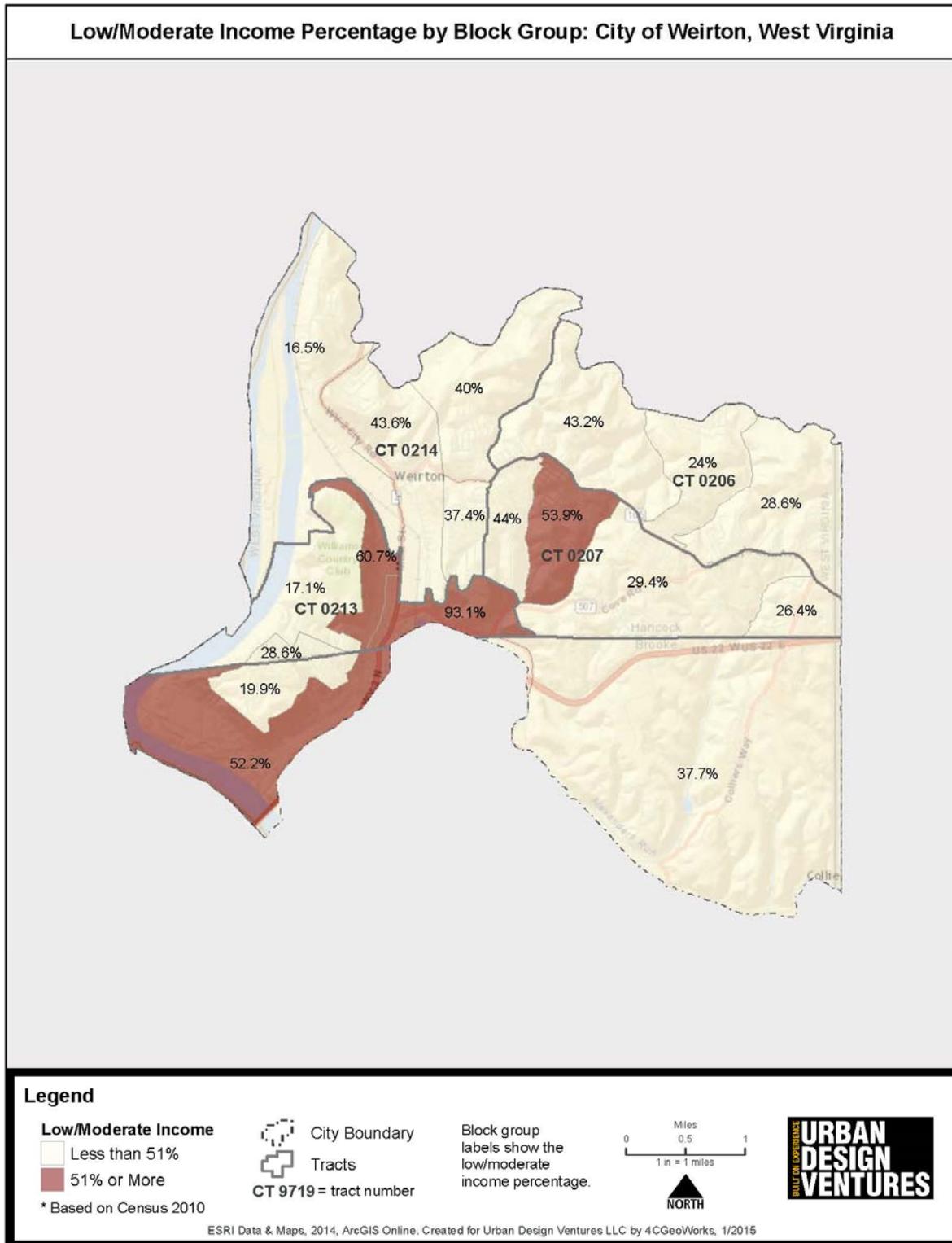
**Percent Owner Occupied**



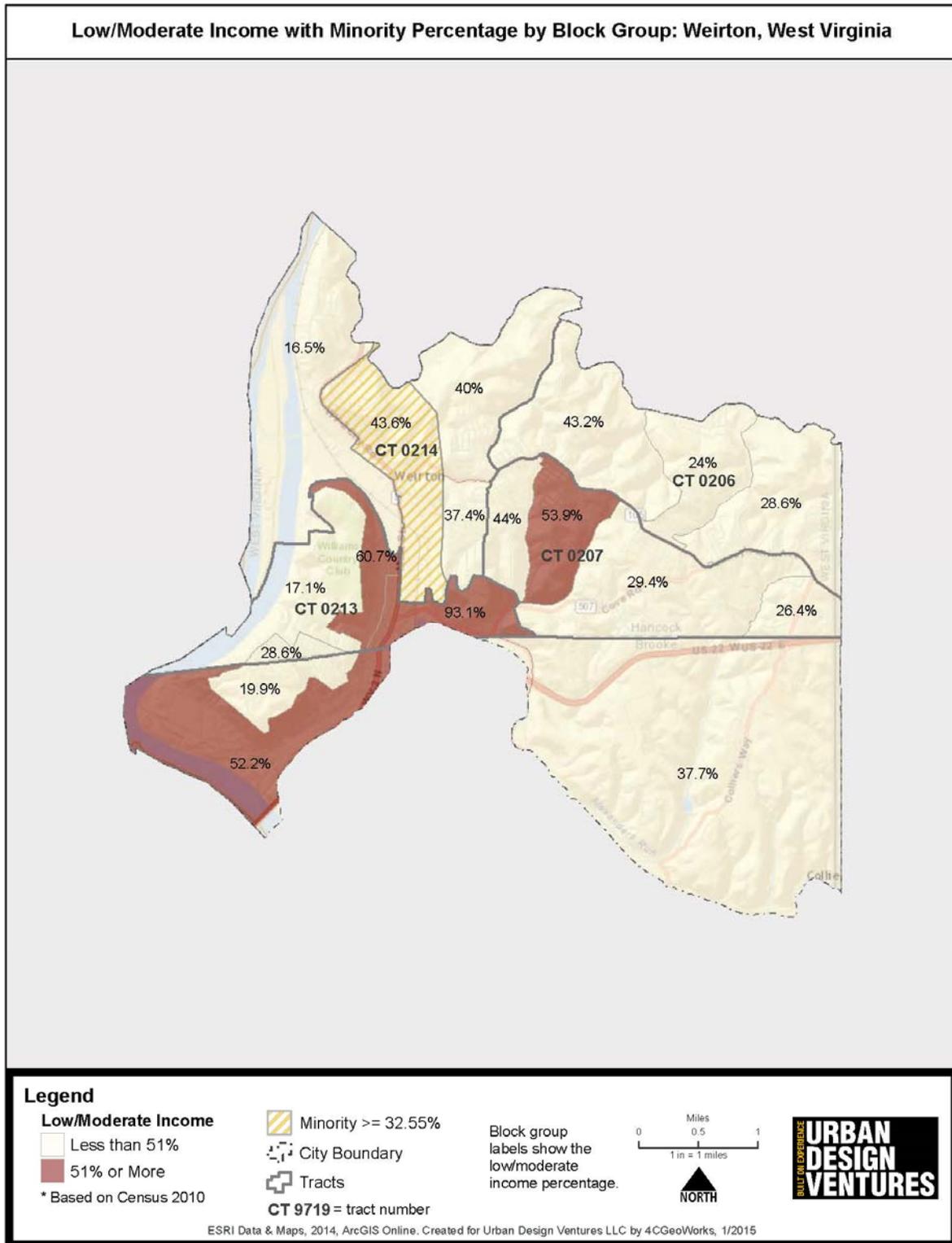
**Percent Renter Occupied**



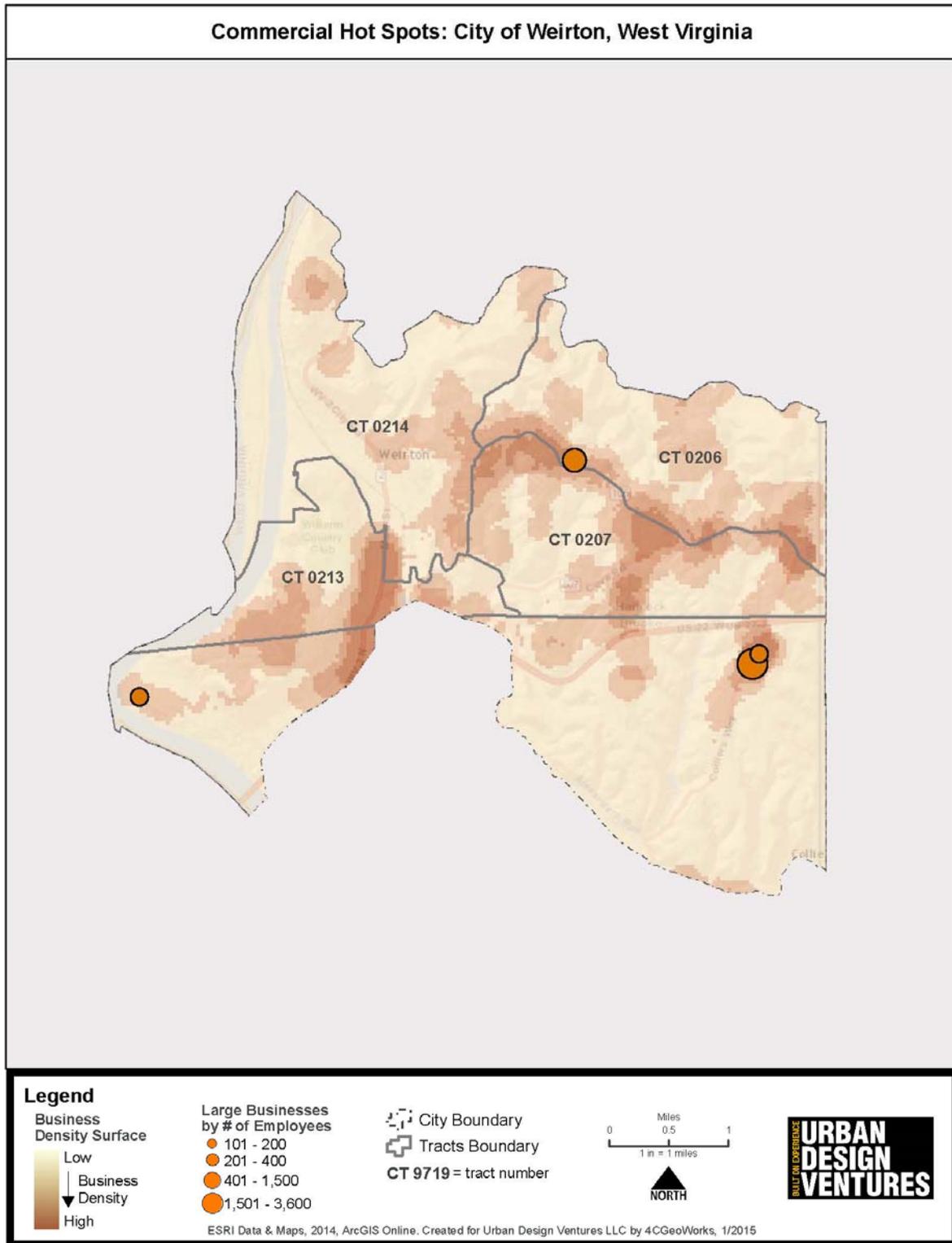
**Percent Vacant Housing Units**



**Low/Mod Income**



**Low/Mod Income with Minority Overlay**



**Commercial Hotspots**

## 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

During the FY 2016 CDBG and HOME Program Year, the City of Weirton proposes to address the following priorities and goals/strategies identified in its FY 2015-2019 Five Year Consolidated Plan:

### HOUSING PRIORITY

There is a need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

#### Goals/Strategies:

**HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.

- **Northern Panhandle HOME Consortium** - First Time Homebuyer Program - HOME funds will be used to provide deferred, forgivable loans to qualified, first-time homebuyers who require downpayment and closing cost assistance toward the purchase of their home within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,259 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions. (City of Wheeling FY 2016 Annual Action Plan)

**HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.

- **Fair Housing** - Funding for citywide fair housing promotion.

### COMMUNITY DEVELOPMENT PRIORITY

There is a need to improve the public and community facilities, infrastructure, public services, and the quality of life.

**Goals/Strategies:**

**CD-1 Infrastructure** - Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bike trails, green infrastructure, etc.

- **CDBG Eligible Street Improvements** - Funding for the milling and paving of streets and other associated costs in low-mod income areas.

**CD-2 Community Facilities** - Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.

- **Weirton Senior Center - Sewer System Improvements** - Funding for sewer system improvements of the Weirton Senior Center which provides programs for socialization, recreation, education, and nutrition for the Weirton area elderly population.

**CD-3 Public Services** - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, recreation passes, transportation services, feeding programs, and social/welfare programs throughout the City.

- **A Child's Place CASA, Ltd.** - Funding to support operating expenses for the care and advocacy of abused/neglected Weirton children as they enter the court system (rent and utilities).
- **Comfort House** - Funding for one year of operational expenses for services provided to abused children of the community. Services include forensic interviews, mental health support, coordinated medical services, and coordination with local law enforcement.
- **Weirton Christian Center** - Funding for operational expenses for Evyenia's House of Hope, which will provide a space for supervised visitation, parenting classes, and counseling.

**CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the City.

- **Code Enforcement** - Funding to address environmental, property maintenance, and demolition of structures in low or moderate income areas. Inspections are complaint driven and systematic.

**CD-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.

- **Demolition** - Funding to raze dilapidated structures through enforcement of the building code.

**CD-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire loops, crime prevention, community policing, and ability to respond to emergency situations.

- **Community Policing** - Funding to provided increased police protection in the form of foot patrols, bike patrols, and vehicle patrols in low to moderate income areas.

#### **ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY**

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

#### **Goals/Strategies:**

**AM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **General Program Administration** - Funding to facilitate the effective management of the CDBG program in accordance to federal regulations to meet the community development needs of the City of Weirton.

### **3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

The City of Weirton meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of Weirton.

The FY 2014 CAPER, which was the fifth and final CAPER for the FY 2010-2014 Five Year Consolidated Plan, was prepared and submitted in September 2015. In the FY 2014 CAPER, the City of Weirton expended 84.78% of its CDBG funds to benefit low- and moderate-income persons. The City expended 11.00% of its funds during the FY 2014 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 16.25% of its funds during this CAPER period on Planning and Administration, which is below the statutory maximum of 20%. The City was under the 1.5 maximum drawdown ratio with a drawdown ratio of 1.37.

#### 4. Summary of Citizen Participation Process and consultation process

*Summary from citizen participation section of plan.*

The City of Weirton has followed its Citizen Participation Plan in the planning and preparation of the FY 2016 Annual Action Plan. The City held its first public hearing on the needs of the community and its residents on February 22, 2016. This provided the residents, agencies and organizations with the opportunity to discuss the City's CDBG and HOME Programs and to provide suggestions for future CDBG and HOME Programs priorities and activities.

The City maintains a list of agencies and organization for its CDBG Program and sends out Funding Applications for the FY 2016 CDBG Program.

A copy of the "Draft FY 2016 Annual Action Plan" was placed on public display for review by the general public agencies and organizations in the community. A newspaper notice announcing that these documents were placed on public display was published in a newspaper of general circulation in the area. The "Draft FY 2016 Annual Action Plan" was on public display at the following locations from Thursday, April 7, 2016 through Friday, May 6, 2016:

- **Weirton City Building** - Development Department, 200 Municipal Plaza, Weirton, WV 26062
- **Mary H. Weir Public Library** - 3442 Main Street, Weirton, WV 26062

Residents were given the opportunity to comment on the "draft" version of the FY 2016 Annual Action Plan and which project/activities would be funded with the FY 2016 CDBG funds. The City of Weirton City Council met on Monday, May 9, 2016 and approved the FY 2016 Annual Action Plan.

The following schedule was used in the preparation of the Plan:

- **Publish First Public Hearing in the Newspaper** – February 5, 2016
- **First Public Hearing** – February 22, 2016
- **Publish Second Public Hearing Notice and that the Draft Plan are on display** – April 6, 2016
- **Plan goes on Display** – April 7, 2016
- **Second Public Hearing** – May 2, 2016
- **End of Plan on Display** – May 6, 2016
- **City Council Adoption of the Plan** – May 9, 2016
- **Plan submitted to HUD Pittsburgh Office** – May 16, 2016
- **Program Year Begins** – July 1, 2016

A more detailed analysis and description of the citizen participation process is contained in Appendix section of this Plan.

## 5. Summary of public comments

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

The City of Weirton held its First Public Hearing on Monday, February 22, 2016 at 10:30 AM located in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza. Comments received at that public hearing are included in the Citizen Participation section at the end of the FY 2016 Annual Action Plan.

The "Draft" FY 2016 Annual Action Plan was placed on public display on April 7, 2016. A Second Public Hearing was held on Monday, May 2, 2016 at 10:30 AM located in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza. Comments that were received at the Second Public Hearing are included in the Citizen Participation section at the end of the FY 2016 Annual Action Plan.

The Citizen Participation section in the Appendix section of the Plan includes the newspaper ads, the sign-in sheets, and the summary of the minutes from the public hearings.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document. At the Second Public Hearing on May 2, 2016, representatives from Greater Weirton Senior Center, Comfort House, Weirton Christian Center, Dunbar Recreation Center, and A Child's Place CASA, Ltd. attended to provide comment on the proposed FY 2016 CDBG budget. Comfort House and CASA received funding for operations for their child advocacy programs. The Weirton Senior Center submitted two (2) funding requests for operations and for sewer system improvements. The operations project was not funded, but the sewer system improvements project was funded in FY 2016. The Dunbar Neighborhood Center submitted a funding request for operations, but they were not funded in FY 2016. Finally, Weirton Christian Center submitted two (2) funding requests during this program year for operations for a new visitation center and transportation. The transportation project was not funded, but the visitation center was awarded \$2,300 in uncommitted funds following the City Council Meeting on May 9, 2016. Due to limited funds and the public services cap of 15%, the City was not able to fund all of the public service activities requesting funds. The City also needed funds from FY 2016 to support CDBG Eligible Street Improvements.

## 7. Summary

The main goals of the FY 2016 Annual Action Plan are to improve the living conditions of the City of Weirton residents through improving the housing conditions in the City, create suitable and sustainable living environment for the City's residents, and to address the community and economic development needs of the City residents.

The Annual Action Plan process requires that the City prepare in a single document its strategies to address the goals from its Five Year Consolidated Plan for housing, homeless, other special needs, community development, economic development, and administration and planning. The City will use the Annual Action Plan priorities to allocate its CDBG funds over the next year and to provide direction to its strategic partners, participating agencies, and stakeholder organizations to address the housing and community development needs of the low- and moderate-income residents of the City of Weirton. HUD will evaluate the City's performance based on the goals established in the Five Year Consolidated Plan.

During the FY 2016 Program Year, the City of Weirton will receive the following Federal financial resources:

- **FY 2016 CDBG Funds - \$374,089.00**

The City of Weirton is eligible to receive FY 2016 HOME funds for the First Time Homebuyer program from the Northern Panhandle HOME Consortium. The \$181,259 will be awarded to eligible homebuyers in the Consortium on a first come, first serve basis.

During the FY 2016 CDBG Program Year, the City of Weirton proposes to address the following goals and strategies from its Five Year Consolidated Plan:

- HS-1 Homeownership
- HS-3 Fair Housing
- CD-1 Infrastructure
- CD-2 Community Facilities
- CD-3 Public Services
- CD-4 Code Enforcement
- CD-5 Clearance
- CD-7 Public Safety
- AM-1 Overall Coordination

A "draft" of the FY 2016 Annual Action Plan was placed on display at: Weirton City Building, Development Department Office, 200 Municipal Plaza, Weirton, WV 26062 and Mary H. Weir Public Library, 3442 Main Street, Weirton, WV 26062. The display period started on Thursday, April 7, 2016 through Friday, May 6, 2016 for a 30 day display period. A second public hearing was held on Monday, May 2, 2016 to discuss the proposed activities and solicit resident comments on the Plan. Upon completion of the 30 day comment period, the City of Weirton submitted the FY 2016 Annual Action Plan to the U.S. Department of Housing and Urban Development Pittsburgh Office on Monday, May 16, 2016.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

*The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

Agency Role	Name	Department/Agency
CDBG Administrator	WEIRTON	Planning & Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The administering lead agency is the City of Weirton’s for the CDBG and HOME Programs. The City of Weirton’s Program Manager in the Planning & Development Department prepares the Five Year Consolidated Plan, Annual Action Plans, ERR’s, and the Consolidated Annual Evaluation Reports (CAPER), processes pay requests, performs contracting, and oversight of the programs on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

**Consolidated Plan Public Contact Information**

**Contact Person:**

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**Website:** <http://www.cityofweirton.com>

**AP-10 Consultation - 91.100, 91.200(b), 91.215(l)****1. Introduction**

While preparing the FY 2016 Annual Action Plan, the City of Weirton consulted with the City Departments, Weirton Housing Authority, social services agencies, housing agencies, and the Greater Wheeling Coalition for the Homeless. Input from public hearings and funding requests were used to develop the FY 2016 Annual Action Plan.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Weirton works with the following agencies to enhance coordination:

- **City of Weirton** - oversees the CDBG program.
- **Weirton Housing Authority** - Section 8 Housing Choice Vouchers, improvements to public housing communities, and scattered site housing.
- **Social Services Agencies** - funds to improve services to low- and moderate-income persons.
- **Housing Providers** - fund to rehab and develop affordable housing - funds to improve housing options for low- and moderate-income families and individuals.
- **Greater Wheeling Coalition for the Homeless** - oversees the Continuum of Care.
- **City of Wheeling** - Participating Jurisdiction which oversees the HOME Consortium.

As part of the CDBG application planning process, local agencies and organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participated in the planning process by attending the Needs Public Hearing and the Second Public Hearing.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Greater Wheeling Coalition for the Homeless (the Coalition) works with the City of Wheeling on the development of the Consolidated Plan and Annual Action Plans, and provides information on the local response to homelessness used in the annual Consolidated Annual Performance and Evaluation Reports (CAPERs). As a recipient of CDBG funding from the City of Wheeling, the Coalition provides information as part of an annual request for support of the Transitional Housing Program. The Northern Panhandle Continuum of Care, or NPCoC, has a strong relationship with the mental health and drug agencies in the region. Quarterly provider meetings are held as a sub-committee of the NPCOC, which involves social

service providers including emergency shelter, rapid re-housing, prevention, supportive housing and SSVF (Supportive Services for Veteran Families).

Low-wage earners who have economic barriers to housing, but do not have a long-term chronic disability, do exceptionally well in Transitional Housing (TH). The Coalition's TH program has been extremely successful in helping people make the lifestyle changes to end their homelessness. In more than a decade of operation serving more than 200 men, women and children, only eleven (11) people who successfully exited Transitional Housing have returned to the Coalition seeking subsequent assistance. This is an extremely low incidence of recidivism. One common housing barrier facing these clients are past debts that prohibit them from securing subsidized housing or Section 8 vouchers, and TH provides the time to pay down those debts while on the often lengthy waiting list for those types of housing. Rapid Rehousing (RRH) is another resource which could help move homeless people from the streets or emergency shelter into permanent housing, by providing temporary rental assistance to help people afford private market housing.

Chronically homeless (CH) are people with a disability who have been homeless for one year or more. People who have experienced protracted bouts of homelessness often have some of the most significant barriers to achieving stability. During the last year, roughly four percent of the clients served by the Coalition met the CH definition – however, this population is also notoriously difficult to engage in services and the numbers served by the Coalition may not capture every CH person in the region. To help people with these extensive needs move quickly into stable living conditions, the Coalition's Residential Housing program prioritizes CH for placement in the Permanent Housing for People with Disabilities shelter, an 18-unit building with disability access and a high level of supportive services. When these disabled clients have significant barriers to gaining or maintaining a job, the Coalition staff provide assistance with applications for mainstream benefits in an effort to secure the income necessary to become self-sufficient and afford private market housing. Rental assistance programs such as RRH also focus on CH. The Coalition has developed a Behavioral Health Community Engagement grant to ensure a high degree of community engagement services are available to these clients to ensure their stability.

There are three Supportive Services for Veteran Families (SSVF) programs in the region, which offer case management support and referral to community resources, as well as temporary rental assistance to provide RRH and homelessness prevention. While there are no per diem or VA supportive housing programs in the region, the SSVF program has facilitated a higher degree of engagement with other VA resources in the area, such as the Pittsburgh VA medical center.

Youth Services System, the recipient of Homeless Runaway Youth funds, once again reported serving no homeless youth that are not current wards of the state during the annual Housing Inventory Count of available shelter beds in January 2016.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Three agencies in the Northern Panhandle CoC (NPCoC) successfully utilize Emergency Solutions Grant or ESG funds: CHANGE, Inc. and the YWCA-Wheeling operate domestic violence programs; and the Greater Wheeling Coalition for the Homeless provides temporary rental assistance for homeless prevention and rapid rehousing assistance. Due to the distinct geographic areas and service populations, each agency develops and submits an individual proposal for ESG funding. When the opportunity for RRH and prevention funds were announced, the Coalition contacted those organizations in the NPCoC that had provided Rapid Rehousing (RRH) and Prevention under the American Recovery Act and asked if any of these organizations proposed seeking further funds to continue these services. When no other agency responded with an intention to provide such a program, the Coalition moved forward with an application to continue these rental assistance programs. The NPCoC announces the opening of each ESG application period to the entire continuum membership upon release each year.

During regularly held quarterly meetings of the NPCoC, each of the HUD-, ESG- and VA-funded programs are given an opportunity to provide updates on the current availability of funds for services, the process for referrals, and progress toward meeting measurable outcomes. Meetings among the shelter providers in the region are also held on a quarterly basis to allow for more targeted discussions of programming and referral arrangements. Each year, an independent panel of NPCoC members are convened to review the Continuum of Care application and evaluate performance and program design to determine the ranking of each program submitted for consideration.

In 2002, the Coalition created a formalized homelessness management information system or HMIS to link service providers throughout the Panhandle. This was accomplished by allocating more than \$50,000 to establish a computerized database capable of tracking the services provided to each homeless client who requests assistance. By using a centralized intake assessment point, the system is intended to reduce side-door admissions to the limited number of emergency shelter resources and prioritize clients for placement in permanent housing based on their degree of need. The HMIS also allows providers to follow the progress of each client through the network of services available in the area and enables reporting of unduplicated demographic information and numerical counts to funding sources. Agencies currently participating in the local HMIS include: YWCA Emergency Shelter, Youth Services System, Helping Heroes of Moundsville and the Greater Wheeling Coalition for the Homeless.

HMIS is used as part of the Point in Time Count to track sheltered populations. The Point in Time Count, or PITC, for the entire five-county Northern Panhandle region is conducted by Coalition staff and community volunteers during the last 10 days of January each year. This year, survey data was collected for seven days by conducting public places counts using a dedicated survey tool designed to meet the data collection requirements established by HUD. Information from these surveys is used to develop a 14-digit identifier and responses to all questions are entered into an Excel spreadsheet to ensure no

duplication and to aid in tabulation. Given other duties and the timeline for data submission, this process takes several months to complete. Once all PITC data is compiled, results are submitted to the government via the Homeless Data Exchange or HDX and used to produce a narrative report for members of the Northern Panhandle Continuum of Care. When copies of the spreadsheet are circulated to NPCoC members, the client identifier codes are removed to ensure that privacy concerns do not arise.

**2. Agencies, groups, organizations and others who participated in the process and Consultations**

<b>1.</b>	<b>Agency/Group/Organization</b>	<b>Greater Wheeling Coalition for the Homeless</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional Organization Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Greater Wheeling Coalition for the Homeless was contacted and presented the homeless needs in the region, Point In Time Survey results, and 2015 CoC funding amounts.	

<b>2.</b>	<b>Agency/Group/Organization</b>	<b>CHANGE, Inc.</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provides information on housing and community development needs.
<b>3.</b>	<b>Agency/Group/Organization</b>	<b>Weirton Housing Authority</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided information on housing and community development needs and the amount of their Capital Fund Grant.

4.	Agency/Group/Organization	City of Weirton
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Other government - Local Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The Weirton Fire Department attended the first public hearing and provided information on public safety needs in the City of Weirton. The Fire Department submitted a funding request for equipment, but they were not funded in FY 2016.</p> <p>The Weirton Police Department submitted a funding request for increased patrols, and they were funded in FY 2016.</p> <p>The Weirton Public Works Department submitted a funding request for CDBG eligible street improvements, and they were funded in FY 2016.</p> <p>The Weirton Inspections Department submitted two (2) funding requests for code enforcement and demolition. Both projects were funded in FY 2016.</p>
5.	Agency/Group/Organization	Weirton Board of Parks & Recreation
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Other government - Local Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The Weirton Parks Department submitted two (2) funding requests for recreational facility passes and playground improvements, but they were not funded in FY 2016.</p>
6.	Agency/Group/Organization	Weirton Area Museum and Cultural Center
	Agency/Group/Organization Type	Regional organization Services-Education
	What section of the Plan was addressed by Consultation?	Community Development

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Weirton Area Museum and Cultural Center submitted a funding request for ADA restrooms, but they were not funded in FY 2016.
7.	Agency/Group/Organization	Community Bread Basket, Inc.
	Agency/Group/Organization Type	Regional organization Services - Feeding
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Community Bread Basket, Inc. attended the first public hearing and provided information on community development and anti-poverty needs in the City of Weirton. The Community Bread Basket submitted a funding request for operations, but they were not funded in FY 2016.
8.	Agency/Group/Organization	Comfort House Child Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Health Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Comfort House Child Advocacy Center attended the first public hearing and provided information on community development and non-homeless special needs in the City of Weirton. The Comfort House submitted a funding request for operations, and they were funded in FY 2016.
9.	Agency/Group/Organization	Dunbar Neighborhood Center
	Agency/Group/Organization Type	Services-Children Services-Education Services - Recreation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Dunbar Neighborhood Center attended the first public hearing and provided information on community development needs in the City of Weirton. The Dunbar Neighborhood Center submitted a funding request for operations, but they were not funded in FY 2016.
10.	Agency/Group/Organization	Weirton Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Education Services - Recreation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Weirton Senior Center attended the first public hearing and provided information on community development and non-homeless special needs in the City of Weirton. The Weirton Senior Center submitted two (2) funding requests for operations and for sewer system improvements. The operations project was not funded, but the sewer system improvements project was funded in FY 2016.
11.	Agency/Group/Organization	A Child’s Place CASA, Ltd.
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	CASA attended the first public hearing and provided information on community development and non-homeless special needs in the City of Weirton. CASA submitted a funding request during this program year for operations, and they were funded in FY 2016.
12.	Agency/Group/Organization	Weirton Christian Center
	Agency/Group/Organization Type	Services-Children Services-Education Services - Recreation

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Weirton Christian Center attended the first public hearing and provided information on community development and non-homeless special needs in the City of Weirton. Weirton Christian Center submitted two (2) funding requests during this program year for utility expenses and transportation, but they were not funded in FY 2016.
13.	Agency/Group/Organization	Salvation Army
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army attended the first public hearing and provided information on community development, anti-poverty and homelessness needs in the City of Weirton.
14.	Agency/Group/Organization	City of Wheeling
	Agency/Group/Organization Type	Other government - Local Grantee Department Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The City of Wheeling, as the PJ of the Northern Panhandle HOME Consortium, funded the First Time Homebuyer Program in FY 2016 on a first come, first serve basis.</p>
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**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types were consulted during the planning process. Agencies attended the public hearings or were contacted by telephone or email for interviews or additional input.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Wheeling Coalition for the Homeless	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
Annual and Five Year Capital Plans	Weirton Housing Authority	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
City of Weirton Comprehensive Plan	City of Weirton	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
FY 2016 Annual Action Plan	City of Wheeling	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The City of Weirton Planning & Development Department is the administrating agency for the CDBG program. The Community Development Department coordinates with the other City departments. CDBG projects are coordinated with the Planning & Development Department, the Building Inspection Department, the Department of Public Works & Utilities Office, Parks & Recreation Department, the Police Department, the Fire Department, and various social service organizations.

Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works closely with the Brooke and Hancock County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the Counties have a good working relationship. The City is a member of the

Northern Panhandle County Continuum of Care (NPCoC), which is administered by the Greater Wheeling Coalition for the Homeless. As part of the Northern Panhandle HOME Consortium and the Northern Panhandle Continuum of Care, the City of Weirton ensures the needs of the area are adequately addressed through the regional approach of these partnerships.

In addition, the City has worked with and received funding from the State of West Virginia West Virginia Economic Development Council for community and economic development projects.

**Weirton Housing Authority:**

The Mayor appoints members to the Weirton Housing Authority Board of Directors. City Council approves these appointments. The Housing Authority and the City staff work in conjunction on affordable housing developments and continue to cooperate and address the housing needs for low-income residents.

The Housing Authority has an active Resident Advisory Board that reviews the Public Housing Authority Plan and makes recommendations on the plan, policies, and procedures. The Board of Commissioners interviews all residents interested in serving on the Resident Advisory Board and selects three (3) to serve. One member of the Resident Advisory Board serves as the representative on the Board of Commissioners.

The Weirton Housing Authority will receive \$126,559 as a HUD Capital Fund Grant in FY 2016. It is anticipated that these funds will be used for the following activities:

- Operations - \$15,390
- Administration - \$12,300
- Fees and Costs - \$2,000
- Site Improvements - \$42,869
- Dwelling Structures - \$48,000
- Dwelling Equipment - Nonexpendable - \$6,000

**Total = \$126,559**

The Weirton Housing Authority is not classified as "troubled" by HUD and is performing satisfactorily according to HUD guidelines and standards.

**AP-12 Participation - 91.401, 91.105, 91.200(c)****1. Summary of citizen participation process/Efforts made to broaden citizen participation**

*Summarize citizen participation process and how it impacted goal-setting*

The FY 2016 Annual Action Plan has many components which try to reach out and encourage citizen participation. These components are the following: request for proposals for funding (RFP's) from agencies/organizations; advising agencies/organizations on how to complete the RFP; a needs public hearing; and a hearing to gather public comments on the draft plan on public display was held. Through the citizen participation process, the City uses resident input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

The City has followed its approved Citizens Participation Plan to develop its Annual Action Plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Meeting	Minorities  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing  Agencies/ Organizations	The City had its First Public Hearing on February 22, 2016 to discuss the needs over the next year and the FY 2016 Budget. The City had its Second Public Hearing on May 2, 2016 to discuss the Draft FY 2016 Annual Action Plan.	Meeting minutes can be found in the Appendix section of the Annual Action Plan.	None.	Not applicable.

2.	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	None.	None.	None.	Not applicable.
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3.	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Agencies/Organizations</p>	None.	None.	None.	<p><a href="http://www.cityofweirton.com">http://www.cityofweirton.com</a></p>
4.	Non-profit Funding Requests	Agencies/Organizations	The City sent non-profit funding requests to sixteen (16) agencies. In addition, applications were available for pickup at the Planning & Development Office.	The City received nine (9) funding requests of which three (4) were funded.	The City reviewed the funding requests and submitted recommendations to Council for final approval.	Not Applicable.

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

The City of Weirton is receiving \$374,089 in FY 2016 CDBG funds, and is eligible to receive FY 2016 HOME funds for the First Time Homebuyer program through the Northern Panhandle HOME Consortium.

The program year begins July 1, 2016 through June 30, 2017. These funds will be used to address the following priority needs:

- Housing
- Community Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2016 Consolidated Annual Performance and Evaluation Report (CAPER).

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	374,089	0	0	374,089	580,065	During the FY 2016 CDBG Program Year, the City will fund 10 projects/activities.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The following financial resources may be available for the FY 2016 Annual Action Plan, including anticipated funds to address the priority needs and goals identified in the City of Weirton’s Five Year Consolidated Plan.

**Northern Panhandle HOME Consortium:**

The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$241,678 under the FY 2016 HOME funds. HOME funds will be used to provide deferred, forgivable loans to qualified, first-time homebuyers who require downpayment and closing cost assistance toward the purchase of their home within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling,

the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,259 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

**Public Housing:**

The Weirton Housing Authority will receive \$126,559 as a HUD Capital Fund Grant in FY 2016. It is anticipated that these funds will be used for the following activities: Operations, Administration, Fees and Costs, Site Improvement, Dwelling Structures, and Dwelling Equipment – Nonexpendable.

**SuperNOFA:**

The Northern Panhandle Continuum of Care applied for funding under the HUD SuperNOFA for FY 2015-2016 for supportive housing services, and new housing for both the homeless and very low-income population. The City of Weirton supports the FY 2015-2016 SuperNOFA Application.

**Other Resources:**

The City of Weirton will leverage public and private financial resources to address the needs identified in the City's Five Year Consolidated Plan and implemented under the FY 2016 Annual Action Plan. Some of these resources will be Police Service Fees, Fire Service Fees, Hancock County Lottery Proceeds – Video Lottery, Gaming Income, Municipal Service Fee, B&O Tax, Federal Grant, State Grants, and Other Grants.

In addition to the entitlement funds, the City of Weirton anticipates the following federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Home Equity Conversion Mortgage (HECM) Program
- FHA Title I
- FHA 203(k) Mortgage Insurance Program
- Low Income Housing Preservation Program
- Supportive Housing Program

- Housing Opportunities for Persons with AIDS Program (HOPWA)
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 202 Housing for the Elderly
- Section 811 Housing for the Disabled
- Section 8 Rental Assistance Program
- Shelter Plus Care
- Supplemental Assistance to Facilities to Assist the Homeless (SAFAH)
- Section 8 Moderate Rehabilitation Program for Single Room Occupancy (SRO)
- Safe Havens Demonstration Program
- Land or Property Resources
- Public Housing Development

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable.

### **Discussion**

Private and non-federal resources that may be available to the City of Weirton in FY 2016 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **West Virginia Housing Development Fund Home Purchase Programs** – The West Virginia Housing Development Fund is a public body corporate and governmental instrumentality of the State of West Virginia established to increase the supply of residential housing for persons and families of low- and moderate-income, and to provide construction and permanent mortgage financing to public and private sponsors of such housing. To date, the Housing Development Fund has issued more than \$4.2 billion in bonds and has financed more than 116,000 housing units since it began operation in 1969. The West Virginia Housing Development Fund is an Equal Housing Opportunity Lender.

- **West Virginia Neighborhood Investment Program** – The West Virginia Neighborhood Investment Program Act (W. Va. Code § 11-13J) provides credit to individuals and private sector businesses which make eligible contributions to community based nonprofit organizations that establish projects to assist neighborhoods and local communities. These projects provide services such as health care, counseling, emergency assistance, crime prevention, education, housing, job training and physical and environmental improvements.
- **West Virginia Division of Rehabilitation Services** – OVR will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.
- **Financial Institutions** – Several local financial institutions have developed flexible underwriting criteria to encourage homeownership.

### Annual Goals and Objectives

#### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

##### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HS-3 Fair Housing	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$2,000	Other: 1 Other
2.	CD-1 Infrastructure	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$200,089	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,740 People
3.	CD-2 Community Facilities	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$10,000	Other: 1 Other
4.	CD-3 Public Services	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$12,000	Public service activities other than Low/Moderate Income Housing Benefit: 360 Persons Assisted
5.	CD-4 Code Enforcement	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$50,000	Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit
6.	CD-5 Clearance	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$30,000	Buildings Demolished: 3 Buildings
7.	CD-7 Public Safety	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$17,000	Public service activities other than Low/Moderate Income Housing Benefit: 2,740 Persons Assisted

8.	AM-1 Overall Coordination	2015	2019	Administration and Planning	Citywide	Administration, Planning, and Management Priority	CDBG: \$53,000	Other: 1 Other
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Table 6 - Goals Summary

**Goal Descriptions**

1.	Goal Name	HS-3 Fair Housing
	Goal Description	Promote fair housing choice through monitoring, education, and outreach.
2.	Goal Name	CD-1 Infrastructure
	Goal Description	Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bike trails, green infrastructure, etc.
3.	Goal Name	CD-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.
4.	Goal Name	CD-3 Public Services
	Goal Description	Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, recreation passes, transportation services, feeding programs, and social/welfare programs throughout the City.
5.	Goal Name	CD-4 Code Enforcement
	Goal Description	Undertake code enforcement activities to maintain the existing housing stock in the City.

6.	Goal Name	CD-5 Clearance
	Goal Description	Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
7.	Goal Name	CD-7 Public Safety
	Goal Description	Improve the public safety through upgrades to facilities, purchase of new equipment, fire loop, crime prevention, community policing, and ability to respond to emergency situations.
8.	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City of Weirton, through the Northern Panhandle HOME Consortium, proposes to assist the following:

- Extremely Low-Income - 0 households
- Low-Income – 1 household
- Moderate-Income - 1 household

**AP-35 Projects - 91.420, 91.220(d)**

**Introduction**

The City of Weirton proposes to undertake the following activities with the FY 2016 CDBG funds:

#	Project Name
1.	General Program Administration
2.	Fair Housing
3.	A Child's Place CASA, Ltd.
4.	Comfort House
5.	Weirton Christian Center
6.	Community Policing
7.	CDBG Eligible Street Improvements
8.	Weirton Senior Center - Sewer System Improvements
9.	Code Enforcement
10.	Demolition

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Weirton has allocated its CDBG funds for FY 2016 to principally benefit low- and moderate-income persons.

- The public services activities are for social service organizations whose clientele have a low income or in certain cases a limited type of clientele with a presumed low- and moderate-income status.
- The public facilities activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The acquisition and demolition of structures are either located in a low- and moderate-income census area or these activities are eligible by preventing or eliminating slums and blight on a spot basis or area basis.

The proposed activities under the FY 2016 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons.

## AP-38 Project Summary

### Project Summary Information

1.	<b>Project Name</b>	<b>General Program Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AM-1 Overall Coordination
	<b>Needs Addressed</b>	Administration, Planning, and Management Priority
	<b>Funding</b>	CDBG: \$53,000
	<b>Description</b>	Funding to facilitate the effective management of the CDBG program in accordance to federal regulations to meet the community development needs of the City of Weirton.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20,845 People
	<b>Location Description</b>	City of Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062
	<b>Planned Activities</b>	The project matrix code is 21A, General Program Administration.
2.	<b>Project Name</b>	<b>Fair Housing</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-3 Fair Housing
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$2,000
	<b>Description</b>	Funding for citywide fair housing activities and promotions.

	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20,845 People
	<b>Location Description</b>	City of Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062
	<b>Planned Activities</b>	The project matrix code is 21A, General Program Administration.
<b>3.</b>	<b>Project Name</b>	<b>A Child's Place CASA, Ltd.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$3,700
	<b>Description</b>	Funding to support operating expenses for the care and advocacy of abused/neglected Weirton children as they enter the court system (rent and utilities).
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 People
	<b>Location Description</b>	613 Main Street, Follansbee, WV 26037
	<b>Planned Activities</b>	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05I Crime Awareness 570.201(e).

4.	<b>Project Name</b>	<b>Comfort House</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Funding for one year of operational expenses for services provided to abused children of the community. Services include forensic interviews, mental health support, coordinated medical services, and coordination with local law enforcement.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 People
	<b>Location Description</b>	2436 Pennsylvania, Suite 2, Weirton, WV 26062
	<b>Planned Activities</b>	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05N Services for Abused and Neglected Children 570.201 (e).
5.	<b>Project Name</b>	<b>Weirton Christian Center</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$2,300
	<b>Description</b>	Funding for operational expenses for Evyenia’s House of Hope, which will provide a space for supervised visitation, parenting classes, and counseling.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	200 People.
	Location Description	3217 Orchard Street, Weirton, WV 26062
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05D Services for Youth Services 570.201 (e).
6.	Project Name	Community Policing
	Target Area	Citywide
	Goals Supported	CD-7 Public Safety
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$17,000
	Description	Funding to provide increased police protection in the form of foot patrols, bike patrols, and vehicle patrols in low/mod income areas of the City of Weirton.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2,740 People
	Location Description	CT 31101 BG 4; CT 207 BG 2; and CT 213 BG 3 & 4
	Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix code is 05I Crime Awareness 570.201(e).

7.	<b>Project Name</b>	<b>CDBG Eligible Street Improvements</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-1 Infrastructure
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$200,089
	<b>Description</b>	Funding for the milling and paving of streets and other associated costs in low/mod income areas.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,740 People
	<b>Location Description</b>	CT 31101 BG 4; CT 207 BG 2; and CT 213 BG 3 & 4
	<b>Planned Activities</b>	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix code is 03K, Street Improvements 570.201 (c).
8.	<b>Project Name</b>	<b>Weirton Senior Center – Sewer System Improvements</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Community Facilities
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Funding for sewer system improvements of the center which provides programs for socialization, recreation, education, and nutrition for the Weirton area elderly population.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility.
	Location Description	3425 Main Street, Weirton, WV 26062
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 03A Senior Centers 570.201 (c).
9.	Project Name	Code Enforcement
	Target Area	Citywide
	Goals Supported	CD-4 Code Enforcement
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$50,000
	Description	Funding to address environmental, property maintenance, and demolition of structures in low/mod income areas.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2,740 People
	Location Description	City of Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062; CT 31101 BG 4; CT 207 BG 2; and CT 213 BG 3 & 4
	Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix code is 15, Code Enforcement 570.202 (c).

10.	<b>Project Name</b>	<b>Demolition</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-5 Clearance
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Funding to raze dilapidated structures through enforcement of the building code.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 Buildings Demolished
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The national objective is Slum/Blight Removal on a Spot Basis (SBS). The project matrix code is 04 Clearance and Demolition.

**AP-50 Geographic Distribution - 91.420, 91.220(f)****Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The following information provides a profile of the population, age, and racial/ethnic composition of the City of Weirton. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2010-2014 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Weirton. The 5-year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

**POPULATION:**

The City of Weirton's overall population as reported in the 2010 U.S. Census was 19,746:

- Between 2000 and 2010, the population decreased from 20,411 to 19,746
- Since 2000, the population decreased by 3.3%

**AGE:**

The City of Weirton's age of population:

- Median Age in the City is 46 years old
- Youth under age 18 account for 19.4% of the population
- Adults between the ages of 35 and 54 account for 27.7% of the population
- Seniors over the age of 65 account for 20.6% of the population

**RACE/ETHNICITY:**

Racial/ethnic composition of the City of Weirton from the 2010 U.S. Census:

- 93.7% are White
- 3.9% are Black or African American
- 0.2% are Other

**INCOME PROFILE:**

The median income for a family of four (4) in the Steubenville-Weirton, OH-WV MSA is \$50,600 for 2016. At the time of the 2010-2014 American Community Survey, median household income in the City of Weirton was \$39,326.

- 42.9% of households have earnings received from Social Security Income
- 2.7% of households have earnings received from public assistance
- 28.3% of households have earnings received from retirement income
- 52.3% of female-headed households with children under the age of 18 were living in poverty
- 34.7% of all youth under 18 years of age were living in poverty

The City of Weirton has an overall low- and moderate-income percentage of 39.2%. 4 out of 19 block groups in the City are under 51% low- and moderate-income.

**ECONOMIC PROFILE:**

The following illustrates the economic profile for the City of Weirton as of the 2010-2014 American Community Survey:

- 9.1% of the employed civilian population had occupations classified as professional, scientific, and management, and administrative, and waste management services
- 26.8% were considered employed in the educational services, health care, and social assistance
- 10.6% of workers were arts, entertainment, and recreation, and accommodation and food service
- 12.1% of workers were considered retail trade
- 82.3% of workers were considered in private wage and salary workers class
- 3.8% of workers were considered in the self-employed workers in their own not incorporated business

According to the U.S. Labor Department, the preliminary unemployment rate for the City of Weirton in January of 2016 was 9.2% compared to a seasonally adjusted rate of 6.3% for the State of West Virginia.

The City of Weirton will provide CDBG funds to activities principally benefitting low/mod income persons and areas in the City.

**Geographic Distribution**

Target Area	Percentage of Funds
Citywide	100%

**Table 9 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

The City of Weirton has allocated its CDBG funds for FY 2016 to principally benefit low- and moderate-income persons.

- The public services activities are for social service organizations whose clientele have a low

income or in certain cases a limited type of clientele with a presumed low- and moderate-income status.

- The public facilities activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The acquisition and demolition of structures are either located in a low- and moderate-income census area or these activities are eligible by preventing or eliminating slums and blight on a spot basis or area basis.

The HOME funds will be used for the First Time Homebuyer Program. These funds will be targeted to low-income persons to provide affordable housing.

The proposed activities and projects for FY 2016 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 31101, B.G. 4
- C.T. 20700, B.G. 2
- C.T. 21300, B.G. 3
- C.T. 21300, B.G. 4

Under the FY 2016 CDBG Program, the City of Weirton will receive a grant in the amount of \$374,089. The City will budget \$55,000 for planning and administration. The balance of funds (\$319,089) will be allocated to activities which principally benefit low- and moderate-income persons in the amount of \$289,089 (90.6%) and then \$30,000 for the removal of slums and blight (9.4%).

Despite the efforts of the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Weirton's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, safe, and affordable rental housing
- High cost of housing
- Aging population
- Increased number of disabled persons needing housing

- Low wages
- Increased number of vacant and abandoned properties
- Increase in drug and alcohol abuse

## Discussion

The geographic locations and the public benefit for the FY 2016 CDBG Activities/Projects are as follows:

- **CD-16-01 General Program Administration** - Citywide
- **CD-16-02 Fair Housing** - Citywide
- **CD-16-03 A Child's Place CASA, Ltd.** - Low/Mod Clientele (LMC)
- **CD-16-04 Comfort House** - Low/Mod Clientele (LMC)
- **CD-16-05 Weirton Christian Center** - Low/Mod Clientele (LMC)
- **CD-16-06 Community Policing** - Low/Mod Area Benefit (LMA)
- **CD-16-07 CDBG Eligible Street Improvements** - Low/Mod Area Benefit (LMA)
- **CD-16-08 Weirton Senior Center - Sewer System Improvements** - Low/Mod Clientele (LMC)
- **CD-16-09 Code Enforcement** - Low/Mod Area Benefit (LMA)
- **CD-16-10 Demolition** - Slum/Blight Removal on a Spot Basis (SBS)

## **AP-75 Barriers to affordable housing - 91.420, 91.220(j)**

### **Introduction**

The City of Weirton update its Analysis of Impediments to Fair Housing Choice (AI) in 2015. The AI identified the following impediments, along with goals to address those impediments and affirmatively further fair housing in the City:

#### **Impediment 1: Housing Affordability**

Decent, safe, sound, and affordable housing remains a high priority to ensure fair housing choice, quality of life, and attractive neighborhoods.

**Goal:** Maintain the supply of decent, safe, sound, and affordable housing targeted to lower income households, both renters and owners.

#### **Impediment 2: Housing Accessibility**

There appears to be an unmet need for housing that is accessible to the older population, and persons with disabilities.

**Goal:** Increase the supply of housing that meets the accessibility, visitability, and quality of life needs of the older population and persons with disabilities.

#### **Impediment 3: Fair Housing Education, Advocacy, Monitoring, and Enforcement**

As in many communities, there is a lack of awareness of the rights and responsibilities under the Fair Housing Act in and a need to continually monitor and enforce the Fair Housing Act.

**Goal:** Increase the knowledge and awareness of the rights of individuals and the responsibilities of building owners in regard to the Fair Housing Act; use educational advocacy, monitoring, and enforcement to eliminate discrimination in housing and provide fair housing choices for all individuals and families.

#### **Impediment 4: Accessibility of Public Facilities**

The accessibility of public facilities remains a fundamental quality of life issue for most communities, especially for the older population and persons with disabilities.

**Goal:** Maintain and continue to upgrade municipal facilities, public spaces, and subrecipient facilities to make them accessible to persons with disabilities.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The zoning is contained in the "Unified Development Ordinance of the City of Weirton, West Virginia." The Zoning Ordinance contains no discriminatory language and was recently amended on January 12, 2015, when a definition for "Group Residential Facility" and a definition for a "Group Residential Home" were added. These definitions were added, keeping with the Fair Housing Act, and differentiate between a small group of disabled individuals who want to live together, stating they are permitted to do so as a Group Residential Home. Group Residential Homes are permitted in all residential districts and as a conditional use in the Pennsylvania Avenue Development Overlay District. Furthermore, Group Residential Facilities are also permitted in all districts, including both commercial and industrial zones.

Members of the protected classes are included under the definitions of "Family" and "Household" in the City's Zoning Ordinance; these are very broad and not restrictive. As there is no definition of "Disabled" or "Handicapped," the Federal definition should be used. "Elderly Housing, Assisted Living Facility" is defined, keeping with the Fair Housing Act; however, it is not shown on Table 1 – Permitted Land Use Table of Section 9.4 as permitted anywhere, which appears to be an oversight. All definitions are shown in Article 2, Definitions, Section 2.3 Definition of Terms.

**Discussion**

The City of Weirton will continue to monitor and review public policies for discriminatory practices and/or impacts on housing availability. During FY 2016, the City of Weirton will affirmatively further fair housing through the following activities:

- HUD's Equal Housing Opportunity and Fair Housing posters are prominently displayed in the Community Development Office.
- The City of Weirton utilizes two (2) fair housing stamps: The Equal Housing Opportunity Symbol stamp conveys the City's continued support of the Amendment and, in an effort to better communicate with the hearing impaired, a stamp offers West Virginia's state-wide TDD phone number. These two (2) stamps are placed on letterhead and on all other forms of outreach.
- The City of Weirton renewed its resolution to participate in the Northern Panhandle Home Consortium for FY 2016.
- The City of Weirton continues to serve on the Northern Panhandle HOME Consortium.
- The City distributed pamphlets to the public on Fair Housing, the City's Human Relations Commission, the Northern Panhandle HOME Consortium, and the Northern Panhandle HOME Consortium's First Time Homebuyer Program.
- CHANGE, Inc. offers its Homebuyer Education Class on a monthly basis, throughout the HOME Consortium member Counties. Classes held in Weirton are offered in the CHANGE, Inc. office or the Mary H. Weir Public Library. These classes are offered as part of the West Virginia Northern

Panhandle Consortium's First Time Home Buyer program (FTHB), which assists individuals and families in obtaining affordable housing by providing down-payment and closing cost assistance.

- The City of Weirton is planning to host a Fair Housing event in Fall 2016 with the help of the West Virginia Fair Housing Action Network.

The City of Weirton, during the FY 2016 program year plans to fund the following projects:

- **CD-16-02 Fair Housing** - Funding for citywide fair housing activities and promotion.
- **CD-16-07 Code Enforcement** - Funding to address environmental, property maintenance, and demolition of structures in low/mod income areas.

In addition, the Northern Panhandle HOME Consortium First Time Homebuyer Program is available to City residents on a first come, first serve basis.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Weirton has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Despite the efforts of the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Weirton's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, safe, and affordable rental housing
- High cost of housing
- Aging population
- Increased number of disabled persons needing housing
- Low wages
- Increased number of vacant and abandoned properties
- Increase in drug and alcohol abuse

The City of Weirton will work to address these obstacles through the agencies and programs to be funded in FY 2016. Some of the activities to address these obstacles include:

- CD-16-02 Fair Housing
- CD-16-06 Weirton Senior Center – Sewer System Improvements
- CD-16-07 Code Enforcement
- CD-16-08 Demolition

In addition, the Northern Panhandle HOME Consortium First Time Homebuyer Program is available to City residents on a first come, first serve basis.

### **Actions planned to foster and maintain affordable housing**

To foster and maintain affordable housing, the City of Weirton Five Year goals and strategies are the following:

- **HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
- **HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.
- **HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.
- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the City.

The City of Weirton, during the FY 2016 program year plans to fund the following projects:

- **CD-16-02 Fair Housing** - Funding for citywide fair housing promotion.
- **CD-16-07 Code Enforcement** - Funding to address environmental, property maintenance, and demolition of structures in low/mod income areas.

In addition, the Northern Panhandle HOME Consortium First Time Homebuyer Program is available to City residents on a first come, first serve basis.

### **Actions planned to reduce lead-based paint hazards**

For the Northern Panhandle HOME Consortium's First Time Homeownership Program, the City will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soils.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead based paint pamphlet and notices.

If the City funds any rehabilitation projects, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead based paint requirements determined.
- Properly qualified contractor perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead based paint maintenance activities, when applicable.

### **Actions planned to reduce the number of poverty-level families**

According to the 2010-2014 American Community Survey, 16.7% of the residents of Weirton are living in poverty. 35.5% of female-headed households were living in poverty. Of female-headed households with children under the age of 18, 52.3% were living below the poverty level. Of the female-headed households with children under the age of 5, 65.2% are living in poverty. 11.8% of all families were living in poverty. The City's goal is to reduce the extent of poverty by 5%, based on actions the City can control and work with other agencies/organizations.

The City's Five Year Goals to reduce the number of families living in poverty are the following:

- **HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **SN-2 Social Services** - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.
- **CD-3 Public Services** - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, recreation passes, transportation services, feeding programs, and social/welfare programs throughout the City.
- **ED-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.

- **ED-2 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites and facilities, and the revitalization efforts in downtown.

### **Actions planned to develop institutional structure**

Effective implementation of the Annual Action Plan involves a variety of agencies in the community and the region. Coordination and collaboration between agencies is important to ensuring that the needs in the community are addressed. The key agencies that are involved in the implementation of the Annual Action Plan, as well as additional resources that may be available, are described below.

#### **PUBLIC SECTOR:**

**City of Weirton** – The City’s Planning & Development Department will be responsible for the administration of the City’s community development programs, including some of the local programs that assist target income residents. The Department’s responsibilities will include managing and implementing the City’s affordable housing policies, including the Annual Action Plan and related documents.

**The Weirton Housing Authority** – The Weirton Housing Authority is one of the primary owners of affordable housing within the community. The Housing Authority also administers the Housing Choice (Section 8) Voucher Program. The City will continue to work in close consultation with the Housing Authority regarding affordable housing issues in Weirton.

**Brooke-Hancock-Jefferson (BHJ) Metropolitan Planning Organization** – The City will continue to actively support and provide technical assistance to BHJ in meeting the region’s multi-modal transportation and redevelopment strategies.

**Business and Development Corporation of the Northern Panhandle (BDC)** – The City of Weirton will continue to support and partner with the BDC in meeting its organizational objectives, and supports their economic efforts with an annual financial contribution of \$25,000.

**WV Bureau of Employment Programs** – The Bureau is the primary employment service provider within the community. The City will continue to support and assist in meeting the Bureau’s employment and workforce development objectives.

**Redevelopment Authority of the City of Weirton** – The Redevelopment Authority was reactivated and has adopted a Redevelopment Plan for the Southern Redevelopment District. They also established the Northern District Boundary, and is in the process of developing a Northern District Plan. The City provides administrative and financial assistance to the Redevelopment Authority.

**NON-PROFIT AGENCIES:**

There are several non-profit agencies that serve target income households in the greater Weirton area. The City will collaborate with these essential service providers. Some of them include: Hancock County Sheltered Workshop, Inc.; Dunbar Recreation Center; CHANGE, Inc.; Greater Wheeling Coalition for the Homeless; United Way of Weirton; Salvation Army; Weirton Christian Center; Weirton Transit Corporation; Community Bread Basket, Inc.; Comfort House Child Advocacy Center; Lighthouse Domestic Violence Shelter; Weirton Senior Center; and A Child's Place CASA, Ltd.

**PRIVATE SECTOR:**

The private sector is an important collaborator in the services and programs associated with the Annual Action Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The City will collaborate with the following private sector organizations: Small Business Development Center; Federal Home Loan Bank (FHLB); Local Financial Institutions; Private Housing Developers; and Local Realtors.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The primary responsibility for the administration of the Annual Action Plan is assigned to the Planning & Development Department in the City of Weirton. This Department will coordinate activities among the public and private organizations, in their efforts to implement different elements and to realize the prioritized goals/strategies of the Annual Action Plan. The City is committed to continuing its participation and coordination with public, housing, and social service organizations. The City solicits applications for CDBG funds. In addition, the City sends out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or which have expressed an interest in submitting an application. The application is reviewed by the Planning & Development Department staff and they discuss any questions with the applicant.

**Discussion****Monitoring:**

The City of Weirton's Planning & Development Department will have the primary responsibility for monitoring the City's Consolidated Plan. The Planning & Development Department will maintain records on the progress toward meeting the goals and compliance with the statutory and regulatory requirements for each activity. The Planning & Development Department will be responsible for the on-going monitoring of sub-recipients. The CDBG Coordinator will make on-site visits to inspect and monitor CDBG funded activities, including visits to sub-recipients.

CDBG funded activities will be monitored periodically during the construction phase and a final inspection will be performed, which will detail the cost benefit and benefit to low- and moderate-income persons. Copies of financial statements and audit reports will be required and kept on file for those activities which trigger Davis-Bacon Wage Rates, employee payrolls will be required prior to payments, and on-site employee interviews will be held. These monitoring standards will be required for all City administered projects and sub-recipient activities.

For each activity authorized under the National Affordable Housing Act, the Planning & Development Department has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Planning & Development Department will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate. The programs will be subject to the Single Audit Act.

For projects, other than CDBG funded activities, a similar reporting format will be used to monitor the Five Year Consolidated Plan and Annual Action Plans progress.

The City of Weirton will provide residents with reasonable notice of, and the opportunity to comment on, its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five Year Consolidated Plan and Annual Action Plans. The City of Weirton will respond within fifteen (15) days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, its housing strategy, or its CAPER. This is enumerated in its Citizen Participation Plan.

The City of Weirton and its sub-recipients shall comply with the requirements and standards of 2 CFR Part 225, which is the cost principles for state and local governments and their subrecipients. In addition the City will have written agreements with each of its sub-recipients.

The City will monitor its performance with meeting its goals and objectives with its Five Year Consolidated Plan. It will review its goals on an annual basis in the preparation of its CAPER and will make adjustments to its goals as needed.

For all outside contracts awarded with CDBG and HOME funds, the City of Weirton will continue to encourage and monitor the contractors in their outreach efforts to include minority and female owned businesses as suppliers and sub-contractors. Furthermore, the City will send all proposals for goods, services, and construction to minority and female owned firms to provide equal opportunity in procurement. The City will maintain a list of minority and female owned enterprises to send proposals to, and to give to contractors and suppliers for their own minority and female business outreach efforts.

The City abides by the Federal cost principles and expenditures. In the expenditures of the CDBG funds for housing construction or project improvements, the City's inspectors will make periodic on-site inspections to ensure compliance with the local housing codes. The City also requires submittal of

architectural drawings, site plans, and work specifications for this work. These will be reviewed prior to issuance of building permits and the distribution of CDBG funds.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City of Weirton receives an annual allocation of CDBG funds. Since the City receives these federal allocations the questions below have been completed, as they are applicable.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

*Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.*

Community Development Block Grant Program (CDBG) - Program Income	
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
<b>Total Program Income:</b>	<b>\$0.00</b>

#### Other CDBG Requirements

Other CDBG Requirements	
1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.6%

#### Discussion

##### Northern Panhandle HOME Consortium:

The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$241,678 under FY 2016 HOME funds. Those funds are budgeted as follows:

- Administration - \$24,167.00
- CHDO Set-Aside - \$36,252.00
- First Time Homebuyer Program - \$181,259.00
- **Total: \$241,678.00**

**HOME Program Income:**

The Northern Panhandle HOME Consortium does not expect to receive any additional HOME program income during this program year.

**HOME Match:**

The Northern Panhandle HOME Consortium has excess HOME Match funds from previous years in the amount of \$1,593,729.88. The Northern Panhandle HOME Consortium will have additional HOME Match from WVHDF bond funds, Federal Home Loan Bank, and other private funds during this program year.

**CHDO Organizations:**

The Northern Panhandle HOME Consortium has two (2) active CHDO organizations, which are CHANGE, Inc. and the Greater Wheeling Coalition for the Homeless. They are re-certified every time they submit for new funding.

**Affordable Housing Chart:**

The City of Weirton will utilize its FY 2016 CDBG and HOME funds for affordable housing. The one year goals for affordable housing in the City of Weirton for FY 2016 are as follows:

**One Year Goals for the Number of Households to be Supported:**

- Homeless - 0
- Non-Homeless - 2
- Special-Needs - 0
- **Total = 2**

**One Year Goals for the Number of Households Supported Through:**

- Rental Assistance - 0
- The Production of New Units - 0
- Rehab of Existing Units - 0
- Acquisition of Existing Units - 2
- **Total = 2**

During the FY 2016 CDBG Program Year, the City of Weirton does not have any projects that are dedicated to homeless and special needs households. Due to the limited resources, the City is not funding rental assistance, production of new units, and acquisition of existing units. The Northern Panhandle HOME Consortium First Time Homebuyer Program anticipates it assist 2 low- and moderate-income households in the City of Weirton during this program year.

**CDBG Percentage:**

- **Administrative Percentage:** 16.25%
- **Public Service Percentage:** 11.00%
- **Low- and Moderate-Income Percentage:** 90.6%
- **Slum and Blight Activities Percentage:** 9.4%

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# SF 424 FORM

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**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-16-MC-54-0004

State Use Only:

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Weirton

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

55-6000263

\* c. Organizational DUNS:

0301305610000

d. Address:

\* Street1: 200 Municipal Plaza

Street2:

\* City: Weirton

County/Parish:

Brooke and Hancock Counties

\* State:

WV: West Virginia

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code: 26062-4527

e. Organizational Unit:

Department Name:

Planning & Development Dept.

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms.

\* First Name:

Regina

Middle Name:

T.

\* Last Name:

Anderson

Suffix:

Title: Director

Organizational Affiliation:

Department of Planning & Development

\* Telephone Number: 304-797-8509

Fax Number: 304-797-8598

\* Email: randerson@cityofweirton.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

**CFDA Title:**

Community Development Block Grant (CDBG)/Entitlement Grant

**\* 12. Funding Opportunity Number:**

**\* Title:**

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FY 2016 Annual Action Plan for the Community Development Block Grant Program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

\* a. Start Date:

\* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="374,089.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="374,089.00"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

\* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:

Fax Number:

\* Email:

\* Signature of Authorized Representative:



\* Date Signed:

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# CERTIFICATIONS

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

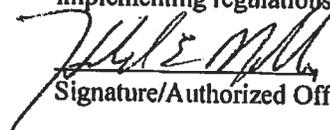
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

May 9, 2016

Date

Mayor

Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program years 2015, 2016, and 2017 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

  
Signature/Authorized Official

May 9, 2016

Date

Mayor  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING:**

#### **A. Lobbying Certification**

**This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

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# RESOLUTION

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**COMMUNITY DEVELOPMENT**

**BLOCK GRANT (CDBG)**

**RESOLUTION**

**WHEREAS**, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities for the prevention or elimination of slums or urban blight, or activities which will principally benefit low and moderate income persons, or other urgent community development needs; and

**WHEREAS**, the City is eligible to receive Federal entitlement funds under the HUD Community Development Block Grant Program (CDBG); and

**WHEREAS**, the U.S. Department of Housing and Urban Development has advised the City of Weirton that under Fiscal Year 2016, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$374,089; and

**WHEREAS**, the City of Weirton has prepared an Annual Action Plan for FY 2016, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City; and

**WHEREAS**, a draft of the FY 2016 Annual Action Plan was on public display from April 7, 2016 through May 6, 2016 and the City held a series of public meetings and hearings on the said Plan and the comments of various agencies, groups, and residents were taken into consideration in the preparation of the final document; and

**WHEREAS**, the City of Weirton has followed the process and met the requirements prescribed by HUD for the adoption of the FY 2016 Annual Action Plan and the subsequent administration of these funds including:

1. Holding a public needs meeting and hearing on the preliminary budget proposal and giving public notice on the availability for review of the FY 2016 Annual Action Plan.
2. Following a Citizen's Participation Plan which meets HUD requirements.

3. Structuring the expenditure of funds so as to maximize benefit to low- and moderate-income families.
4. Maintaining a Housing Affordability Strategy and affirmatively furthering fair housing.
5. All other rules, regulations and executive orders that may apply to the use of Community Development Block Grant funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WEIRTON, BROOKE AND HANCOCK COUNTIES, WEST VIRGINIA, AS FOLLOWS:**

**SECTION 1.** That the Annual Action Plan for the FY 2016 CDBG Program is hereby in all respects APPROVED.

**SECTION 2.** That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the CDBG program with Federal financial assistance, including those relating to (a.) the relocation of site occupants, (b.) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and (c.) other assurances as set forth in the Federal Certifications.

**SECTION 3.** That the Mayor, on behalf of the City of Weirton, West Virginia, is AUTHORIZED to file an application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make funds available to carry out the CDBG Program in the amount of \$374,089 for FY 2016.

**SECTION 4.** That the Mayor, on behalf the City of Weirton, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's application.

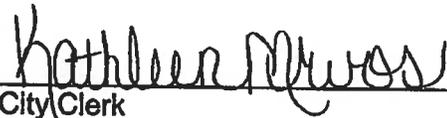
**SECTION 5.** That the Mayor on behalf of the City of Weirton, West Virginia, is AUTHORIZED to execute all agreements, and documents, carry out other activities, and execute and submit documents which implement the intent of this resolution related to the FY 2016 Annual Action Plan and requirements for Program Year B-16-MC.

ADOPTED THIS 9<sup>TH</sup> DAY OF MAY, 2016 AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF WEIRTON, BROOKE AND HANCOCK COUNTIES, WEST VIRGINIA.

DATE: May 9, 2016

  
Harold E. Miller, Mayor

ATTEST:

  
Kathleen Newson  
City Clerk



Sponsored by Weirton City Manager Travis Blosser

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# CITIZEN PARTICIPATION

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Herald Star/Weirton Daily Times Legal Ads Print Ad Proof

ADNo: 176311 Customer Number: L00158  
Customer Name: CITY OF WEIRTON Company:  
Address: 200 MUNICIPAL PLAZA ACCOUNTS PAYABLE.  
City/St/Zip: WEIRTON ,WV 26062  
Phone: (304) 797-8548 Solicitor: 26  
Category: 80 Class: 599 Rate: WL-0 Start: 2-5-2016 Stop: 2-5-2016  
Lines: 111 Inches: 11.08 Words: 551

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Credit Card: Expire:  
Order Number:  
Cost: 75.92 Extra Charges: .00 Adjustments: 2.00  
Payments: .00 Discount: .00  
Balance: 77.92  
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**PUBLIC HEARING NOTICE  
CITY OF WEIRTON,  
WEST VIRGINIA  
COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) AND  
HOME INVESTMENT PART-  
NERSHIP (HOME) PROGRAMS**

Notice is hereby given by the City of Weirton, Brooke and Hancock Counties, WV that it will hold a public hearing on Monday, February 22, 2016 at 10:30 AM, prevailing time, in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062. The Weirton Municipal Building is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, please call Ms. Beth Gaughan, CDBG Administrator, Development Department, at (304) 797-8503, and 711 for the hearing impaired, to make those arrangements.

The purpose of this public hearing is to discuss the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME) through the Northern Panhandle HOME Consortium, and the housing, community development and economic development needs of the City of Weirton, WV. This information will be utilized by the City in its preparation of the FY 2016 Annual Action Plan. The City of Weirton anticipates that it will receive an estimated allocation of \$376,873 in CDBG Entitlement funds, and an allocation of approximately \$26,293 in HOME funds based on last year's Federal grant amounts and subject to Congressional approval of the FY 2016 Federal Budget. In order to receive these funds, the City of Weirton must prepare a One Year Annual Action Plan for the use of the CDBG funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons. The City intends to afford citizens, local agencies, and interested parties with the opportunity to become involved in the planning process.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2016 funds are available at the Development Department, 200 Municipal Plaza, Weirton, WV 26062. The deadline to submit a completed application packet to the Development Department is 4:00 PM on Friday, February 12, 2016.

The following types of activities may be eligible for funding under the CDBG program: Acquisition of property; disposition costs; improve-

ments to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase of a house; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested citizens are encouraged to attend this public hearing and to present oral or written testimony concerning the needs of the City of Weirton and the use of CDBG and HOME funds over the next fiscal year. Written comments may be addressed to Ms. Beth Gaughan, CDBG Administrator, Development Department, 200 Municipal Plaza, Weirton, WV 26062 or by telephone (304) 797-8503 and 711 for the hearing impaired.

Harold E. Miller, Mayor,  
City of Weirton, WV

2-5, 2016 Adv.



**CDBG AND HOME PUBLIC HEARING  
FY 2016 ANNUAL ACTION PLAN**

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**February 22, 2016 at 10:30 AM**

**City of Weirton, West Virginia  
Room 201 of the Weirton Municipal Building  
200 Municipal Plaza  
Weirton, WV 26062**

**Opening Remarks** – Ms. Regina Anderson, Director of Planning and Development

**Introduction of Urban Design Ventures Consultants** – Ms. Regina Anderson, Director of Planning and Development

**Presentation by Urban Design Ventures** – Mr. Karl M. Haglund, Vice President of Urban Design Ventures & Ms. Katie L. Baurnes, Consultant

**Overview:**

- What is an Annual Action Plan?
- What is the process of preparing an Annual Action Plan?

**FY 2016 Annual Action Plan Schedule:**

- **CDBG Project Funding Applications Due to the City** – Friday, February 12, 2016
- **First Public Hearing** – Monday, February 22, 2016 at 10:30 AM at the Weirton City Building
- **Plan goes on Public Display** – Thursday, April 7, 2016\*
- **Second Public Hearing** – Monday, May 2, 2016 at 10:30 AM at Weirton City Building \*
- **End of Plan on Public Display** – Friday, May 6, 2016\*
- **City Council Adoption of the Plan** – Monday, May 9, 2016\*
- **Plan submitted to HUD Pittsburgh Office** – Monday, May 16, 2016
- **Program Year Begins** – July 1, 2016

*\*Dates subject to change.*

The City of Weirton will receive the following Federal funds during the FY 2016 program year:

Entitlement Funds	Amount
FY 2016 CDBG Funds	\$ 374,089.00
FY 2016 HOME Funds	\$ 25,763.00
<b>Totals:</b>	<b>\$ 399,852.00*</b>

### Review of Past Performance

The City of Weirton has a good performance record with HUD and regularly meets its established performance standards. Each year the City prepares a Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted to HUD within ninety (90) days after the start of the next program year. Copies of the FY 2014 CAPER are available for review at the City of Weirton's Department of Planning and Development Office. The FY 2014 CAPER, which was the fifth and final CAPER for the FY 2010-2014 Five Year Consolidated Plan, was submitted to HUD by September 30, 2015. HUD has approved the FY 2014 CAPER.

- In the FY 2014 CAPER, the City of Weirton expended 84.78% of its CDBG funds to benefit low- and moderate-income persons.
- The City expended 11.00% of its funds during the FY 2014 CAPER period on public services, which is below the statutory maximum of 15%.
- The City expended 16.25% of its funds during this CAPER period on Planning and Administration, which is less than the statutory maximum of 20%.
- The City of Weirton was under the required 1.5 maximum drawdown ratio at a ratio of 1.37.

### Public Comments on Needs in the City of Weirton

- What community development needs are there in the City?
- What housing needs are there in the City?
- What homeless needs are there in the City?
- What other special needs are there in the City?
- What economic development needs are there in the City?
- What fair housing issues are there in the City?
- What other needs are there in the City?

**Closing Remarks** – Ms. Regina Anderson, Director of Planning and Development

**Adjournment** – Ms. Regina Anderson, Director of Planning and Development



## **ELIGIBLE CDBG FUNDED ACTIVITIES**

### **§570.201 Basic Eligible Activities:**

- (a) **Acquisition** – By purchase, long-term lease and donation of real estate.
- (b) **Disposition** – Through sale, lease and donation of real property acquired with CDBG funds, including reasonable costs for temporary management
- (c) **Public Facilities and Improvements** – Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements, including removal of architectural barriers. This includes streets, curbs, walks, parks, recreational facilities, etc.
- (d) **Clearance** – Demolition and removal of buildings and improvements.
- (e) **Public Services** – Labor, supplies and materials for public services concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, etc.
- (f) **Interim Assistance** – Activities that require immediate action to arrest deterioration and that permanent improvements will be carried out as soon as practicable; including clean-up, clearance, etc.
- (g) **Payment of Non-Federal Share** – Funds for the local share of eligible type activities and projects from other Federal or State Programs.
- (h) **Urban Renewal Completion** – Payment of the cost of completing an urban renewal project.
- (i) **Relocation** – Payments and other assistance for permanently and temporarily relocating individuals, families, businesses, non-profit organizations, and farm operations as a result of a CDBG funded activity or project.
- (j) **Loss of Rental Income** – Payments to housing owners for loss of rental income incurred in holding, for temporary periods, housing units to be used for the relocation of individuals and families displaced by program activities.
- (k) **Housing Services** – Housing counseling in connection with tenant – based rental assistance and affordable housing projects.

- (l) **Privately Owned Utilities** – Funds for acquisition, construction, reconstruction, rehabilitation, or installation of distribution lines and facilities of privately owned utilities.
- (m) **Construction of Housing** – Funds for the rehabilitation of housing under Section 17 of the Housing Act of 1937, as amended.
- (n) **Homeownership Assistance** – Funds may be used to provide direct homeownership assistance to low- and moderate-income households to subsidize payments for homeowners, finance acquisition, mortgage guarantees, down payment assistance, and closing costs.
- (o) **Microenterprise Assistance** – Provide financial assistance for small enterprises including credit, grants, loans, guarantees, technical assistance, etc.
- (p) **Rehabilitation and Preservation** – Funds to finance the rehabilitation of privately owned buildings and improvements for single family residential properties, low-income public housing, public or privately owned commercial or industrial buildings, manufactured housing, etc.
- (q) **Code Enforcement** – Cost incurred for inspection for code violations and enforcement of codes, limited to salaries and related expenses of code enforcement and legal proceedings.
- (r) **Historic Preservation** – Funding for the rehabilitation, preservation, or restoration of historic properties.
- (s) **Special Economic Development Activities** – Funds may be used for an economic development activity, including loans and grants to a for-profit business.
- (t) **Special CBDO Activities** – Funds may be used as grants or loans to a Community Based Development Organization (CBDO) to carry out neighborhood revitalization, community or economic development, or an energy conservation project.
- (u) **Planning and Management** – Funds may be used for planning activities which consist of all costs of data gathering, studies, analysis, preparation of plans and applications, environmental review records, mapping, etc.
- (v) **Administration** – Funds may be used for the reasonable administrative costs for general management, oversight, and coordination of the CDBG Program.



## **INELIGIBLE CDBG FUNDED ACTIVITIES**

### **§570.207 Ineligible Activities:**

- (a) **General Rule** – Any activity that is not authorized as an “eligible activity.”
- (b) **Government Buildings** – Funds cannot be used for improvements to a public building used for the general conduct of government.
- (c) **General Government Expenses** – Funds cannot be used for expenses that are considered the regular responsibilities of the local government.
- (d) **Political Activities** – Funds cannot be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities.
- (e) **Purchase of Equipment** – The purchase of equipment is generally ineligible, which includes construction equipment, motor vehicles, furnishings, or personal property. The only exception is fire equipment assigned to a low- and moderate-income area.
- (f) **Operating and Maintenance Expenses** – The general rule is that any expense associated with repairing, operating, or maintaining public facilities, improvements, and services is ineligible.
- (g) **New Housing Construction** – Funds cannot be used for the construction of new permanent residential structures or for any program to subsidize or consist such new construction except by a CBDO. However, the cost of site assemblage, clearance, and site improvements are eligible activities.
- (h) **Income Payments** – Funds cannot be used for subsistence – type grant payments for food, clothing, housing, or utilities.



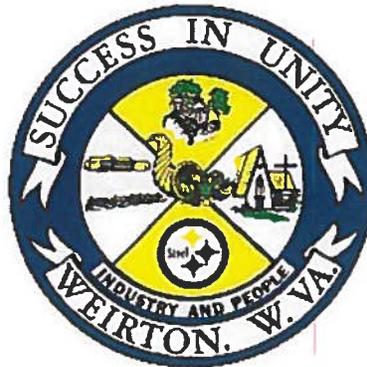
City of Weirton, West Virginia  
 FY 2016 Annual Action Plan  
 Public Hearing in Room 201 of the Weirton Municipal Building  
 Monday, February 22, 2016 at 10:30 A.M.

Name	Organization	Phone Number	Email Address
Sharei Dami	Weirton Senior Center	304-748-3490	weirtonseniorcenter@comcast.net
Tara Sheperd	Community Bread Basket, Inc.	304-748-7595	bread-basket@3cynhan.com
Jim Penebalski	Comfort House	304-723-0083	comforthouse@comcast.net
Kim Weaver	Weirton Christian Center	304-479-2140	kim@weirtonchristiancenter.com
EARLEAN JONES	Dunbar Rec Ctr	304-748-7836	EARLEANCOOK@weirton.com
Major Sue Dewar	The Salvation Army	304-748-4310	Susan.Dewar@uss.salvationarmy.org
Rhonda Stubbs	CAST	304-737-4444	childspaceca@comcast.net



City of Weirton, West Virginia  
FY 2016 Annual Action Plan  
Public Hearing in Room 201 of the Weirton Municipal Building  
Monday, February 22, 2016 at 10:30 A.M.

Name	Organization	Phone Number	Email Address
JERRY SHUMATE	WEIRTON FIRE DEPT	304 797-8563	firechief@cityofweirton.com
LEWIS THOMPSON JR	DUNBAR CENTER		



## CITY OF WEIRTON, WV - FIRST PUBLIC HEARING MINUTES FOR THE FY 2016 ANNUAL ACTION PLAN

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- When:** Monday, February 22, 2016, 10:30 AM
- Where:** Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062
- In Attendance:** Regina Anderson, Director of Planning & Development; Jessica Gumm, Program Manager of Planning & Development; Karl Haglund, Urban Design Ventures; Katie Baurnes, Urban Design Ventures; Shari Dami, Greater Weirton Senior Center; Tara Sheperd, Community Bread Basket, Inc.; Jim Penebaker, Comfort House; Kim Weaver, Weirton Christian Center; Earlean Jones, Dunbar Recreation Center; Major Sue Dewan, The Salvation Army; Rhonda Stubbs, CASA; Jerry Shumate, Weirton Fire Department; and Lewis Thompson Jr., Dunbar Center.

### OPENING REMARKS

Ms. Regina Anderson of the Planning and Development Department opened the meeting by welcoming the attendants and introduced Mr. Karl Haglund and Ms. Katie Baurnes, Consultants from Urban Design Ventures, LLC.

### PRESENTATION

Mr. Haglund explained that the City of Weirton is working on their FY 2016 Annual Action Plan. He explained the public participation and display process for the Plan, as well as the City's goals and strategies in the Five Year Consolidated Plan, which include infrastructure improvements, community and public facility improvements, public

services, housing rehabilitation, Homebuyer Assistance, code enforcement, demolition, etc.

Ms. Baurnes explained the types of projects that are eligible and ineligible for funding under the CDBG Program, provided information on how the City spent their prior year's allocations of CDBG funds, and reported on the City's past performance of the program. Ms. Baurnes also explained that the City receives an annual allocation of HOME funds through the Northern Panhandle HOME Consortium.

The consultants opened up the floor for comments and questions regarding the needs of the City of Weirton for FY 2016. They asked speakers to identify themselves, where they live, and what organizations they represented.

### **COMMENT & DISCUSSION**

The City received the following comments:

- The Weirton Christian Center has a location on Orchard Street that is used for supervised visitation space, meeting space, and it also has a re-used prom dress store for low-income youth in the basement. Last year, the Christian Center served nearly 270 children between the ages of 3 and 18. They would like to develop a new building on the adjacent property in order to serve all children in one place.
- There is a need for funding for the Weirton Senior Center. The Senior Center did not receive funding last year. There is also a need for a transportation service to assist seniors with accessing the center and its activities.
- The Weirton Fire Department is in need of a replacement fire hose.
- There is a need for a cold weather shelter in the City.
- There is a need for programs to support the chronically homeless.
- There is a need for more youth programs.
- There is a need for greater ADA accessibility throughout the City.
- There is a need for transitional housing in the City.
- There is also a need for affordable housing units. The surge of oil and gas workers in the City has driven rental rates up.
- Rental registrations and inspections may soon take place in the City, which would help to hold landlords accountable.
- There are some fair housing issues in the City of Weirton.

- The City of Weirton is facing a heroin epidemic. The crime rate is up. Felonies prevent people from accessing subsidized housing. There is a need to create housing for those with criminal backgrounds.
- The Weirton Salvation Army will offer a more structured case management approach.
- There is a need for programs that teach general life skills.
- The Dunbar Center needs accessibility improvements. The building also needs lead paint remediation.
- A Child's Place CASA, Ltd. provides court appointed advocacy for abused and neglected children. They have seen an increase in the number of children needing assistance. About 50% of clients are from the City of Weirton, and the other 50% are from the three-county service area.
- The Comfort House Child Advocacy Center has also seen an increase in the number of children served each year.
- The Community Bread Basket stated that the number of people they serve is also on the rise. Funding and donations, however, are down. Some people are selling their food stamps as a way to make money. The Community Bread Basket is now offering programs that provide food on weekends to children in need. There is also a need in the City for food programs for seniors.
- There is a need in the City for skilled jobs and minimum wage jobs.
- There is a need for programs that support families when food stamps are cut prematurely. Some families lose their food stamps as soon as they accept a new job.
- There is a need in the City for a youth summer work program.
- There is need for a CDL licensing program, which could create additional job opportunities, particularly with the oil and gas industry.
- The Community Bread Basket has outgrown their building and needs a larger space.
- There is a need for more transportation services. Kids need transportation to school and to and from after-school activities. Seniors also need more transportation services. The Weirton Christian Center has three 15-passenger vans that they would like to use more often, but they cannot afford to.

Ms. Regina Anderson asked if there were any other comments. When no more comments were received, Ms. Anderson closed the meeting at 11:00 AM.

**CITY OF WEIRTON, WEST VIRGINIA  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Notice is hereby given that the City of Weirton, WV will hold a Public Hearing on Monday, May 2, 2016 at 10:30 AM prevailing time in Room 201, Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062. The purpose of the Public Hearing is to present the City's Fiscal Year 2016 Annual Action Plan for use of Federal Community Development Block Grant funds. The City intends to submit its FY 2016 Annual Action Plan for a Community Development Block Grant of \$374,089. All interested citizens are encouraged to attend this Public Hearing at which the opportunity will be given to present oral or written testimony concerning the proposed use of CDBG funds under the FY 2016 Annual Action Plan.

The FY 2016 Annual Action Plan will be submitted to the U.S Department of Housing and Urban Development (HUD) on or before May 16, 2016. The FY 2016 Annual Action Plan was prepared after conducting an initial public hearing on housing and community development needs, and meetings with City staff and officials.

The City is placing the FY 2016 Annual Action Plan on display from April 7, 2016 through May 6, 2016, prior to the Public Hearing, in order to inform and obtain the views of citizens, public agencies and other interested parties, at the following locations during normal business hours:

**Weirton City Building, Planning & Development Department  
Room 101, 200 Municipal Plaza, Weirton, WV 26062**

**Mary H. Weir Public Library  
3442 Main Street, Weirton, WV 26062**

And on the City's website: <http://www.cityofweirton.com/>

These documents will be available for a period of thirty (30) days until May 6, 2016. Following the Public Hearing, the Plan will be presented for approval at the May 9, 2016 Common Council Meeting.

Written or oral comments may be directed to Ms. Regina Anderson, Director of Planning & Development, City of Weirton, until May 6, 2016, at Weirton City Building, 200 Municipal Plaza, Weirton, WV 26062, (304) 797-8509.

The Weirton Municipal Building and City Council Chambers are accessible to persons with physical disabilities. If special arrangements are needed to accommodate residents to participate in the Public Hearing, or to view the Plan, please call Ms. Jessica Gumm, Program Manager, Planning & Development Department, City of Weirton, (304) 797-8516 to make arrangements. For persons with hearing impairments, please call 7-1-1 or 1-800-982-8772.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

Regina Anderson, Planning & Development Director

### CITY OF WEIRTON WEST VIRGINIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

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If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

Regina Anderson, Planning & Development Director



**CDBG AND HOME SECOND PUBLIC HEARING  
FY 2016 ANNUAL ACTION PLAN**

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**May 2, 2016 at 10:30 AM**

**City of Weirton, West Virginia  
Room 201 of the Weirton Municipal Building  
200 Municipal Plaza  
Weirton, WV 26062**

**Opening Remarks – Ms. Regina Anderson, Director of Planning and Development**

**FY 2016 Annual Action Plan Schedule:**

- **CDBG Project Funding Applications Due to the City – Friday, February 12, 2016**
- **First Public Hearing – Monday, February 22, 2016 at 10:30 AM at the Weirton City Building**
- **Annual Action Plan goes on Public Display – Thursday, April 7, 2016**
- **Second Public Hearing – Monday, May 2, 2016 at 10:30 AM at Weirton City Building**
- **End of Annual Action Plan on Public Display – Friday, May 6, 2016**
- **City Council Adoption of the Annual Action Plan – Monday, May 9, 2016**
- **Annual Action Plan submitted to HUD Pittsburgh Office – Monday, May 16, 2016**
- **Program Year Begins – July 1, 2016**

The City of Weirton will receive the following Federal funds during the FY 2016 program year:

Entitlement Funds	Amount
FY 2016 CDBG Funds	\$ 374,089.00
<b>Totals:</b>	<b>\$ 374,089.00</b>

*\*In addition, the City of Weirton will receive HOME funds as a member of the Northern Panhandle HOME Consortium for the First Time Homebuyer Program.*

The following CDBG activities are proposed for funding under the FY 2016 Annual Action Plan:

1. General Program Administration	\$53,000.00
2. Fair Housing	\$2,000.00
3. A Child's Place CASA, Ltd.	\$3,700.00
4. Comfort House	\$6,000.00
5. Community Policing	\$17,000.00
6. CDBG Eligible Street Improvements	\$200,089.00
7. Weirton Senior Center - Sewer System Improvements	\$10,000.00
8. Code Enforcement	\$50,000.00
9. Demolition	\$30,000.00
10. Uncommitted Funds	\$2,300.00
<b>Total FY 2016 CDBG Funds for Project Activities</b>	<b>= \$374,089.00</b>

**Public Comments on FY 2016 CDBG and HOME Budget**

**Closing Remarks** – Ms. Regina Anderson, Director of Planning and Development

**Adjournment** – Ms. Regina Anderson, Director of Planning and Development



**City of Weirton, West Virginia**  
**FY 2016 Annual Action Plan**  
**Second Public Hearing in Room 201 of the Weirton Municipal Building**  
**Monday, May 2, 2016 at 10:30 A.M.**

Name	Organization	Phone Number	Email Address
Shari Dani	Weirton Senior Center	304-748-3490	wairtonSeniorCenter@Comcast.net
Sandy Propelle	Dunbar Center	304-276-8336	sriopelle@Live.com
Pamela Stubbs	CASA	304 737 4444	childsplacecasa@comcast.net
Jim Penhaker	Comfort House	304 723 0083	ComfortHouse@comcast.net
Katie Baumgardner	Urban Design Ventures	412-461-6916	katie@urbandesignventures.com
Jan Weaver	Weirton Children's Center	304-479-2140	jan@weirtonchildrenscenter.com



## CITY OF WEIRTON, WV - SECOND PUBLIC HEARING MINUTES FOR THE FY 2016 ANNUAL ACTION PLAN

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- When:** Monday, May 2, 2016, 10:30 AM
- Where:** Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062
- In Attendance:** Regina Anderson, Director of Planning & Development; Jessica Gumm, Program Manager of Planning & Development; Katie Baurnes, Urban Design Ventures; Shari Dami, Greater Weirton Senior Center; Jim Penebaker, Comfort House; Kim Weaver, Weirton Christian Center; Sandy Riopelle, Dunbar Recreation Center; and Rhonda Stubbs, CASA.

### OPENING REMARKS

Ms. Regina Anderson of the Planning and Development Department opened the meeting by welcoming the attendants and introduced Ms. Katie Baurnes, Consultant from Urban Design Ventures, LLC.

### PRESENTATION

Ms. Baurnes went over the timeline for the City of Weirton's FY 2016 Annual Action Plan, and explained that the Draft is on public display until Friday, May 6, 2016. City Council will approve the FY 2016 Annual Action Plan on Monday, May 9, 2016. Ms. Baurnes read the budget for the FY 2016 Annual Action Plan. Ms. Baurnes also explained that the City receives an annual allocation of HOME funds through the Northern Panhandle HOME Consortium. Ms. Baurnes opened up the floor for comments and questions regarding the draft FY 2016 Annual Action Plan and budget for the City of Weirton's FY 2016 CDBG Program. Speakers identified themselves and what organizations they represented.

## COMMENT & DISCUSSION

The City received the following comments:

- A participant asked about the \$2,300 in uncommitted funds, and how this change came about. Ms. Anderson explained that the funds were originally allocated to a Park project that was deemed ineligible for funding because it was considered a maintenance project for CDBG purposes. Ms. Anderson explained that Council would decide where to allocate the uncommitted funds before they approve the FY 2016 Annual Action Plan.
- A question was raised regarding the 15% public services cap, and why full 15% was not used. Ms. Baurnes explained which projects fell under public services in the budget.
- Participants asked how many funding applications were received by the City, and how many were not funded. Ms. Baurnes explained which agencies submitted funding applications and the projects they applied for, and explained which projects were funded and which were not.
- Ms. Sandy Riopelle, volunteer and Board member for the Dunbar Recreation Center, provided comments in both written and oral form (see attached letter). Ms. Riopelle said that the Center was frugal with spending their funds from FY 2014, and did not receive funding in FY 2015. She said the Center serves adults and children on Weir Avenue and depends on CDBG funds to balance their account and pay for utilities.
- Ms. Riopelle noted that as a taxpayer, she did not feel that \$200,000 of CDBG funds should be spent on street improvements, and \$10,000 should be allocated to the other social service agencies that were not funded.
- Participants asked why no Council members were present at the Second Public Hearing. Ms. Anderson explained that each Council member was invited to the Second Public Hearing via phone call.
- Ms. Shari Dami of the Weirton Senior Center noted that they were funded for \$10,000 for the sewer improvements to the center, but they were not awarded \$3,000 for operations. Ms. Dami noted that the Weirton Senior Center is not funded by the state like other senior centers.
- Many of the agency representatives have experienced an increase in clientele and an increase in need for services. Weirton Senior Center serves over 1,300 seniors in the City. Weirton Christian Center serves over 270 children. A Child's Place CASA has served 25-30 new families in the past two (2) months.
- Attendees noted that the City of Weirton may have the nicest streets, but that the community is about the people, and many of the residents in Weirton are in need of services.
- Both the Comfort House and A Child's Place CASA expressed that their clients are also served by the Weirton Christian Center and the Dunbar Center. Both community centers provide valuable services for the youth of Weirton and give them a place to go after school.

- Attendees expressed the belief that some residents do not see the side of Weirton that the social service agencies see. They believe that tall grass and street paving are priorities in the City, because they are not aware of the impacts of poverty and drug use on families in the City.
- Ms. Anderson encouraged agency representatives to call their Council members, and suggested they have their clients call Council members as well to voice their concerns.
- Ms. Anderson asked agencies to send statistics about clients served. Ms. Baurnes suggested that agencies also send statistics showing an increase in need. Information will be used for Council packets.

Ms. Regina Anderson asked if there were any other comments. When no more comments were received, Ms. Anderson closed the meeting at 11:30 AM.

May 2, 2016

Good Morning,

My name is Sandy Riopelle and I have been a volunteer and on the Board of Directors for the Dunbar Recreation Center for the past 10 years. I come here to speak not only for the Dunbar Center but for all of the other community organizations who have submitted CDBG grant requests this year. Last year, the Dunbar Center did not receive any CDBG funds because we were so frugal with the funds we received the year before that we were able to have a small carryover balance that we used last year. We have since used those carry over funds and are now at a zero balance.

We are requesting a very small amount of \$3,000 to help us with our utility costs. This amount will not even cover half of the utilities but it will help us. Besides the churches on Weir Avenue, we are the only community organization serving the children and adults on Weir Avenue. We have been able to work with an Eagle Scout to get a sign installed outside the building, the building has been painted outside and we have a new roof. We have several foundations who donate to us on a regular basis but we need the extra CDBG funds to balance our account.

There is a book entitled, "It Takes a Village to Raise a Child." Please look into yourselves and see if you will be part of that village that will help raise the children of Weirton.



Sandra Riopelle

Dunbar Recreation Center

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# NORTHERN PANHANDLE HOME CONSORTIUM

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## **RESOLUTION**

### **AUTHORIZING PARTICIPATION IN THE NORTHERN PANHANDLE HOME CONSORTIUM FOR THE PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

**WHEREAS**, Title II of the National Affordable Housing Act of 1990 provides for the creation of the HOME Investment Partnership Program (hereinafter referred to as "Home"); and,

**WHEREAS**, the HOME regulations promulgated by the U.S. Department of Housing and Urban Development (HUD) under 24 CFR part 92 authorizes units of general local government to enter into Housing Consortium cooperation Agreements, and,

**WHEREAS**, there is no need throughout the Northern Panhandle of West Virginia to provide affordable housing for the low and moderate income residents; and,

**WHEREAS**, the City of Wheeling, City of Weirton, County of Brooke, County of Hancock, County of Ohio, and County of Marshall, West Virginia, have formed a Consortium which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to an annual funding; and,

**WHEREAS**, the City of Weirton entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium; and,

**WHEREAS**, the U.S. Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$240,377.00 for Fiscal Year 2016, and,

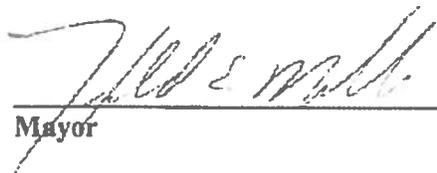
**WHEREAS**, the City of Weirton recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source to meet this need.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF  
THE CITY OF WEIRTON, BROOKE AND HANCOCK COUNTIES, WEST VIRGINIA;**

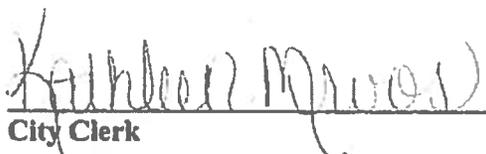
1. The City of Weirton will continue to cooperate with the City of Wheeling the Counties of Brooke, Hancock, Ohio and Marshall, in a consortium for participation in the HOME Program.
2. The City Manager of the City of Weirton is hereby authorized to enter into a one year renewal of the Cooperation Agreement for the period of July 1, 2016 to June 30, 2017 with the other members which form the Northern Panhandle HOME Consortium.

3. A copy of this resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the above Fiscal Year 2016 Home Investment Partnership Program.

**DATE:**        **April 11, 2016**

  
\_\_\_\_\_  
**Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**City Clerk**

***Sponsored by Weirton City Manager, Travis Blosser***



## Northern Panhandle HOME Consortium

c/o Department of Economic and Community Development  
1500 Chapline Street  
Wheeling, WV 26003

Phone: 304-234-3701

Fax: 304-234-3899

E-mail: <http://www.nphomeassist.org>

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May 9, 2016

Regina Anderson  
Director of Planning & Development  
City of Weirton  
200 Municipal Plaza  
Weirton, WV 26062

Dear Ms. Anderson:

Previously, we requested that the City of Weirton adopt a Resolution in order to continue to participate in the Northern Panhandle HOME Consortium for Fiscal Year 2016, and we appreciate that you have done so. At the time that we requested the Resolution we had been provided a letter of award from the U.S. Department of Housing and Urban Development, stating that the HOME grant would be \$240,377, for Fiscal Year 2016.

However, we were notified on May 3, 2016, that HUD has adjusted the HOME allocations for Fiscal Year 2016, and that the Northern Panhandle HOME Consortium's allocation will be increased to \$241,455 for Fiscal Year 2016.

As a courtesy, we are providing this updated allocation figure to you. There is no further action required of the City of Weirton at this time. If you have any questions, please feel free to contact me at (304) 234-3701.

Sincerely,

Melissa A. Thompson  
Community Development Specialist

