



**CITY OF WEIRTON  
FIRE CIVIL SERVICE COMMISSION**

200 Municipal Plaza  
Weirton, West Virginia 26062

April 24, 2023

**ALL APPLICANTS MUST BE BETWEEN THE AGES OF 18 AND 35 AT THE TIME OF  
APPLICATION**  
**APPLICANTS MUST HAVE A HIGH SCHOOL DIPLOMA OR G.E.D.**

**Dear Applicant:**

The Weirton Fire Civil Service Commission welcomes you to the Probationary Firefighter testing. This letter is intended to inform you of important information regarding the examination procedure and to also update you on any changes that have been made to the testing procedures.

The first step in the process is the **Physical Agility Examination**. Only those applicants who score a “**PASSING**” grade on the Physical Agility Exam will be eligible to take the Written Exam. The Physical Agility exam will take place on **Saturday, June 3, 2023**, at the **Millsop Community Center, 3420 Main Street, Weirton, WV 26062**.

The Written Exam will take place on **Saturday, June 17, 2023**, at the **Millsop Community Center’s Weirton Room**.

As part of the application process, the following attached forms must be **reviewed, completed, and returned to the City Clerk’s office by 4:00 p.m. on THURSDAY, June 1, 2023**:

1. Application form and oath, including form Releasing Information and Records
2. Physical Agility Examination Requirements Form Signed by a Medical Professional
3. Weirton Fire Department Agreement and Release

The **Physical Agility Examination** will be conducted on **Saturday, June 3, 2023**. It will begin promptly at **9:00 a.m. To complete the testing**:

- \* **ALL** applicants must be present on **Saturday, June 3, 2023**.
- \* Registration opens at **8:30 a.m.** at the **Millsop Community Center**.
- \* Photo Identification with signature is **required** for registration.
- \* Physical Agility Exam will begin promptly at **9:00 a.m.**
- \* **APPLICANTS MUST BE ON TIME. THE DOORS WILL CLOSE AT 9:00 a.m.**
- \* **CELL PHONES, PAGERS OR ANY OTHER ELECTRONIC DEVICES ARE PROHIBITED ON TEST DAYS.**
- \* **NO MAKE-UP EXAMS.**

Contact the City Clerk’s Office at (304) 797-8500, Ext. 1045 if you have any questions.

We hope to see you for the Physical Agility Exam on Saturday, June 3, 2023.

Sincerely,

The Weirton Fire Civil Service Commission:  
Joe Stankiewicz, Chairman  
Vince Trupiano, Commissioner  
Bob Hinchee, Commissioner

**DUE BACK ON OR BEFORE June 1, 2023, 4:00 P.M.**

**Weirton Fire Civil Service  
EMPLOYMENT APPLICATION  
Equal Opportunity Employer**

**City of Weirton  
200 Municipal Plaza, Weirton, WV 26062  
304-797-8500, Ext. 1045**

**INSTRUCTIONS: TYPE or PRINT LEGIBLY IN BLUE OR BLACK INK to complete application. Be certain to fill in all spaces on this application from. Specify as not applicable (N/A) if necessary. IF ANY INFORMATION IS MISSING, YOUR APPLICATION MAY BE REJECTED. All information will be treated confidentially. USE ATTACHMENTS WHERE NECESSARY.**

**It is the policy of the City of Weirton Fire Department to be fair and equitable in all of its relations with its employees and applicants for employment without regard to race, color, religion, ancestry, marital status or disability.**

NAME: \_\_\_\_\_  
                    LAST                                    JR/SR                                    FIRST                                    MIDDLE  
S.S. # \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
BIRTH DATE \_\_\_\_\_

**LIST OTHER NAME(S) USED THAT MAY BE PERTINENT TO CHECKING PREVIOUS EMPLOYMENT AND EDUCATIONAL RECORDS.**

ADDRESS: \_\_\_\_\_  
                    STREET                    CITY                    COUNTY                    STATE                    ZIP

TELEPHONE # ( \_\_\_\_\_ ) - \_\_\_\_\_ OTHER PHONE # ( \_\_\_\_\_ ) - \_\_\_\_\_

**LIST ALL PREVIOUS HOME ADDRESSES. (ATTACH ADDITIONAL SHEET IF NECESSARY.)**

**MINIMUM QUALIFICATIONS: BETWEEN THE AGES OF 18 AND 35 AND A HIGH SCHOOL DIPLOMA OR GED**

**EDUCATION PLEASE SUBMIT ALL TRANSCRIPTS WITH APPLICATION**

NAME AND LOCATION	YEARS COMPLETED	DID YOU GRADUATE	DIPLOMA / DEGREE
H.S.			
COLLEGE			
OTHER			

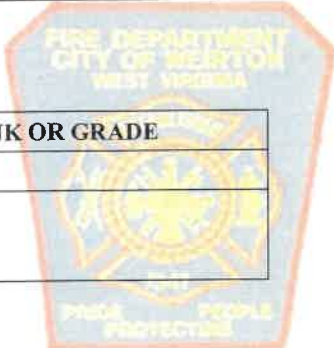
**MILITARY (Documentation will be required if applicable.)**  
Have you ever served in any branch of the armed forces? YES [ ] NO [ ]  
Have you ever been discharged from the armed forces? YES [ ] NO [ ] N/A [ ]

If yes, explain: \_\_\_\_\_

**PLEASE HAVE MILITARY DD214 WITH APPLICATION**

If applicable, list any military information below. (Including Military Reserves.)

BRANCH OF ARMED SERVICES	FROM	TO	RANK OR GRADE
	/ /	/ . /	
	/ /	/ /	



**EMPLOYMENT HISTORY**

List all areas of employment. (This could result in elimination if not all inclusive). List all periods of unemployment, but do not list military service as employment. Attach additional sheet if necessary.

FROM	TO	EMPLOYER	PH #
TITLE		ADDRESS	
IMMEDIATE SUPERVISOR		TYPE OF BUSINESS	
SALARY		WORK PREFORMED	

FROM	TO	EMPLOYER	PH #
TITLE		ADDRESS	
IMMEDIATE SUPERVISOR		TYPE OF BUSINESS	
SALARY		WORK PREFORMED	

FROM	TO	EMPLOYER	PH #
TITLE		ADDRESS	
IMMEDIATE SUPERVISOR		TYPE OF BUSINESS	
SALARY		WORK PREFORMED	

**REFERENCES**

Give the names, addresses, telephone numbers and occupations of five reliable persons who have known you a greater part of your life. Do not list relatives, fellow employees, former or present employers.

Name	Address	Phone	Occupation	Years Known



**SKILLS AND QUALIFICATIONS**

Summarize any training, skills, licenses and/or certifications that you possess which you feel may be beneficial.

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**Q & A**

Are you legally authorized to work in the United States?	YES [ ]	NO [ ]
Have you ever held a position of trust, such as handling money or confidential information?	YES [ ]	NO [ ]
Have you had a valid driver's license for two (2) years prior to the date of this application?	YES [ ]	NO [ ]
Have you ever been convicted of a traffic violation or forfeited a bond on a citation?	YES [ ]	NO [ ]
If yes, explain:		
Has your driver's license ever been revoked or suspended?	YES [ ]	NO [ ]
If yes, explain:		
Have you ever been arrested?	YES [ ]	NO [ ]
If yes, explain:		
Have you ever been convicted of a misdemeanor or felony crime?	YES [ ]	NO [ ]
If yes, explain:		
Are you currently using or have you ever used illegal drugs?	YES [ ]	NO [ ]
If yes, explain:		
Do you drink alcoholic beverages?	YES [ ]	NO [ ]
Have you applied for the position of firefighter at another agency?	YES [ ]	NO [ ]
If yes, where?		

**THE CITY OF WEIRTON HAS FIVE DIFFERENT DRUG/ALCOHOL TESTING PROGRAMS, WHICH REQUIRE MANDATORY PARTICIPATION BY ALL COVERED EMPLOYEES: PREEMPLOYMENT, RANDOM, REASONABLE SUSPICION, POST ACCIDENT AND RETURN TO DUTY/FOLLOW UP.**

Before a person is selected for employment, entries made in his/her application are verified, and a careful and complete character investigation is conducted. You may use this space to explain any irregularities that may be disclosed by our investigation:

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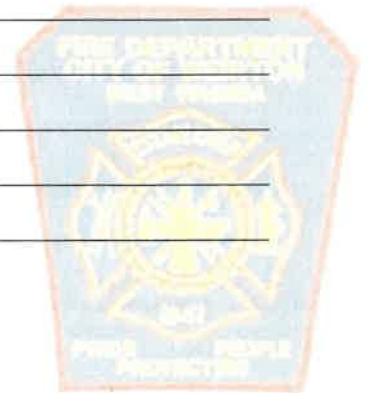
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**CERTIFICATION**

All applicants must sign the following certificate:

I hereby certify that there are no willful misrepresentations in and falsifications of the above statements and answers to questions. I am aware that should investigation disclose such misrepresentations or falsifications, my application will be rejected, and I will be disqualified from applying in the future for any position in the Public Service of the City of Weirton.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



CITY OF WEIRTON FIRE DEPARTMENT

AUTHORITY TO RELEASE INFORMATION AND RECORDS

Any person having knowledge of my conduct or activities; or any past or present employer; or any credit bureau, retail merchants association, bank, financial institution or any other credit extending organization; or any dean, registrar, principal, counselor, instructor or other authorized person at a school (university, college, high school, trade school, or other); or any doctor, hospital, clinic or sanatorium; or any department or agency of a city, county, state, or federal government.

I, \_\_\_\_\_, am aware that my entire background is to be investigated and hereby authorize and request the release of any and all information you have concerning me, to the Weirton Fire Department or its agent. I hereby designate the Weirton Fire Department as my authorized representative for the purpose of obtaining such information.

I hereby release anyone addressed above, who gives information about me in the course of an investigation covered by this authorization, from any and all liability for damages of whatever kind to me, my family, heirs or associates as a result of giving such information; except that I do not release anyone who gives information that he knows is false, deliberately intending to harm me or one of my family, heirs or associates.

FILL IN THE FOLLOWING INFORMATION BY TYPING OR PRINTING:

Name \_\_\_\_\_
Last First Middle Maiden

Social Security Number - -

Present Address \_\_\_\_\_
Street City Street Zip

Former Address \_\_\_\_\_
(If present address is less than five years)

Birth Date & Place of Birth \_\_\_\_\_
(Furnish for reasons of positive identification)

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Spouse's Name \_\_\_\_\_

It is agreed that any information obtained by the City of Weirton pursuant to this authorization will remain confidential and not be released by the City of Weirton. I hereby further authorize that a photocopy of this authorization shall be considered as valid as an original.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Sworn to and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public \_\_\_\_\_

My Commission expires \_\_\_\_\_



## Weirton Fire Department

### Physical Agility Examination Requirements

All applicants for the position of Probationary Fireman in the Weirton Fire Department must successfully pass the below listed pre-employment physical ability examination activities as the first step in the testing process. The order in which applicants will take the Physical Agility Examination is determined at the time completed applications are returned to the City Clerk.

The following physical tests, along with the minimal passing scores, are absolute prerequisites before any applicant is permitted to participate in any other required pre-employment examination or test. Failure to pass any exercise will eliminate an applicant from further proceeding with the Physical Agility Examination. The physical tests are:

1. Sit – Ups Examination designed to measure muscular endurance. In this examination activity, the score is the number of completed bent knee sit-ups performed in one (1) minute. The minimum acceptable numbers of continuous completed sit-ups for this test is 27;
2. Push – Ups Examination designed to measure upper body muscular endurance and strength. The score is the number of standard complete push-ups performed in one minute. The minimum standard for this test is 18 complete push-ups in one (1) minute;
3. 1.5 Mile Run Examination designed to measure cardiovascular and lung capacity. The score is measured in minutes and seconds. The minimum acceptable score for this test is completion, unassisted, of the 1.5 mile run in 15 minutes and 20 seconds.

The above physical tests are graded as pass or fail and acceptance for this step in the testing process is based upon successfully passing all three of the above physical tests.

Applicants should bring appropriate gym clothing, tennis shoes, water/sports drink, and towels for participation in the “Physical Agility Examination” activities.

No mechanical aids or assistance from another human being is permitted to aid any applicant during any of the three tests listed above.



**\*\*Each applicant must obtain permission from a medical provider before they participate in all of the above tests. The medical provider's name and dated signature must appear below.**

**MEDICAL PROVIDER EXAMINATION STATEMENT**

I hereby certify that \_\_\_\_\_ provided a copy of the outline and contents of the Physical Fitness/Performance Test to be administered by the Civil Service Commission of the City of Weirton for the position of Probationary Firefighter which test will be conducted on June 3, 2023, that I performed a physical examination of the named candidate, which examination was directed to the physical activities being required of the candidate in the subject Physical Fitness/Performance Test, and that the medical condition of the candidate is satisfactory for undergoing and performing the physical activity and events included as set forth in the Physical Fitness/Performance Test.

\_\_\_\_\_  
Medical Provider Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# **WEIRTON FIRE DEPARTMENT**

## **AGREEMENT AND RELEASE**

I, \_\_\_\_\_, being a person of over eighteen (18) years of age, and competent to execute this *AGREEMENT AND RELEASE*, do hereby covenant and agree to the following between myself the Weirton Fire Department, and the Weirton Civil Service Commission:

1. I realize that participating in physical ability testing is potentially hazardous and dangerous and may involve extreme risks of serious and permanent injury or death. Such risks include, but are not limited to, physical or mental injuries or cardio-vascular accident incurred as a result of physical exertion while running, performing sit-ups, and performing push-ups.

2. With full knowledge that any and all such risks may place me in great danger or serious and/or permanent bodily harm or death, I do hereby covenant and agree for myself, my heirs, my assigns, and any other parties who may now or in the future assert any legal right on my behalf or who may assert any right by virtue of any legal or contractual relationship between such third party and myself, assume any and all risks as may or may not be apparent from participating in physical ability testing conducted by the Weirton Fire Civil Service Commission and the Weirton Fire Department located in Weirton, West Virginia.

3. I do further covenant and agree, for myself, my heirs, my assigns, and any other parties who may now or in the future assert any legal right on my behalf or who assert any right by virtue of any legal or contractual relationship between such third party and myself, do hold harmless and release the City of Weirton, Weirton Fire Department, and the Weirton Fire Civil Service Commission from any and all such claims for any bodily injury or death or any other legal claim which I may have against the City of Weirton, the Weirton Fire Department, and the Weirton Fire Civil Service Commission arising from my participation in physical agility testing.

4. I do further covenant and agree, for myself, my heir, my assigns, and any such parties who may now or in the future assert any legal right on my behalf or who may assert any right by virtue of any legal or contractual relationship between such third party and myself, to hold harmless and release the City of Weirton, the Weirton Fire Department, and the Weirton Fire Civil Service Commission, from any and all such claims which may arise from the negligent, careless, reckless, willful, wanton, or otherwise wrongful acts of an employee or board member of either the City of Weirton, Weirton Fire Department, and the Weirton Fire Civil Service Commission, with respect to my participation in physical ability testing as described above.

5. This *AGREEMENT AND RELEASE* is entered into so that I may fully participate in the physical ability testing conducted by the Weirton Fire and Department and the Weirton Fire Civil Service Commission on the following date:

**June 3, 2023**

6. This *AGREEMENT AND RELEASE* constitutes the complete and full agreement of the parties and is intended to be a fully integrated contract. No other agreements of any kind have been made nor have any other promises been made.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023

\_\_\_\_\_  
Signature – Applicant

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_  
Date



## CITY OF WEIRTON FIRE CIVIL SERVICE COMMISSION

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200 Municipal Plaza  
Weirton, West Virginia 26062

Dear Applicant:

By choosing to be an interested participant in the Weirton Firefighter Probationary Examination, you are required to have two (2) standard testing procedures completed before you are allowed to continue with any further probationary testing.

As required by the NFPA Standard 1582 C.2.1.1. (3), a resting heart rate as well as a resting blood pressure test will be administered by an on-sight EMT. The Weirton Fire Department uses this standard before each candidate is permitted to participate in any physical testing.

Your resting heart rate cannot exceed 110 beats per minute. Additionally your resting blood pressure cannot exceed 160/100 mm Hg. If either test produces above mentioned results, you will not be permitted to engage in any of the physical agility testing or fitness evaluation.

The Commission will give you another opportunity to take the test if the initial reading exceeds acceptable levels. If the resting heart rate and blood pressure still exceeds the maximum allowable levels, you will not qualify for any further testing.

WEIRTON FIRE COMMISSION

# CITY OF WEIRTON

200 Municipal Plaza  
Weirton, West Virginia 26062



April 24, 2023

## City of Weirton Fire Department 2023/2024 Benefits:

- Health, medical, prescription
- Vision insurance
- Dental insurance
- Life insurance
  
- Pension benefits
- Vacation
- Sick leave
- Longevity pay
- Holidays
- Clothing allowance

If you have additional questions regarding any City of Weirton benefit, please contact the benefits office at 304-797-8500, Ext. 1046 or email [benefits@cityofweirton.com](mailto:benefits@cityofweirton.com).