Print Form

CITY OF WEIRTON - SIGN PERMIT APPLICATION

APPLICANT INFORMATION

NAME PHONE

ADDRESS _____ CITY _____ STATE _____ ZIPCODE _____

TO WHOM SHOULD PERMIT BE MAILED? PROPERTY OWNER STRUCTURE OWNER CONTRACTOR

PROPERTY OWNER
(if same as APPLICANT, write SAME)

NAME _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIPCODE _____

Signature of Property Owner or Legal Representative: _____

CONTRACTOR

COMPANY NAME _____ PHONE _____

PRESIDENT _____ FAX NUMBER _____

ADDRESS _____ CITY _____ STATE _____ ZIPCODE _____

NOTE* PLEASE ATTACH A LIST OF ALL SUB-CONTRACTORS BEING USED; INCLUDING NAMES, ADDRESS, LICENSES.

WV CONTRACTOR LICENSE # _____ CITY BUSINESS LICENSE# _____

FOR OFFICE USE ONLY:
- Valid Contractor License on file.
- Valid City License on file

Verified by:

SIGN / SITE INFORMATION

Departmental Approvals
Approved Denied
Water
Sanitation
Public Works

Property Address of Sign Location_____

Location of Sign on property:

Building: Front Wall _____ Side Wall _____ Rear Wall _____

Yard Area Front Yard _____ Side Yard _____ Rear Yard _____

Type of Sign Construction Monument Post & Panel Building Signplate Other _____

Height of Sign _____

Area of Sign(s) Length (ft)_____ X Width (ft) _____ = Area (sft) _____

Type of Sign(s) Identification Directional Nameplate Other _____

Illuminated Yes No Method of Illumination:_____

ESTIMATED SIGN CONSTRUCTION COSTS (LABOR & MATERIAL: $_____

NOTICE:

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction. Upon approval, this permit is valid for one(1) year from issuance date. Construction must begin within two (2) months.

Signature of Property Owner, Contractor or Other :_____ Date: _____

NOTE* A site plan must be submitted with this application describing location of sign with references and any other descriptive information relative to the approval of this application

NOTE** A fee of $15.00 must be submitted at time of application.

For Official Use only

Approved Denied Date: _____ Permit No. _____

_____ Date: _____

UDO Administrator

Approved Denied

_____ Date: _____

Chief Code Official - City Of Weirton

Comments _____

SECTION 18.2 GENERAL SIGN REGULATIONS

18.2.1. Sign permit requirement and application

(A) It is unlawful for any person to erect, construct, enlarge, alter, move, or convert any sign in the City of Weirton or cause the same to be done, without first obtaining a sign permit for each sign.

(B) Applications for a sign permit shall be made in writing to the Planning Director, and shall be accompanied by such information as may be required to assure compliance with these regulations and all other appropriate ordinances and regulations of the City of Weirton.

(C) Sign permits shall be issued for the life of the sign, or any shorter period as stated on the approved permit application. However, any permit may be revoked at any time by the Planning Director upon finding that the sign violates any provision of this Article or that the permittee made false representations in securing the permit.

(D) No person shall erect, construct, or maintain any sign upon any property, structure or building without the prior written consent of the owner or person entitled to possession of the property, structure or building, or his authorized representative. The written consent must accompany the sign permit application.

(E) Every sign permit issued shall become null and void if installation is not commenced within one hundred eighty (180) days from the date of such permit.

18.2.2 The following signs shall be exempt from the permit requirements of this Article, except as they may interfere with traffic safety or in any other way become a public safety hazard.

(A) Signs or decorations displayed for recognized holidays.

(B) Memorial plaques or historic markers or other similar signs which are engraved or a permanent component of a building, monument, tombstone or other similar structure.

(C) Public information signs.

(D) Street number signs indicating the address of a building or structure, and not exceeding one (1) square foot in area.

(E) Temporary signs, provided that a temporary sign shall be displayed for a period not to exceed thirty (30) days per calendar year.

18.2.3 Sign Height

The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of (1) existing grade prior to the construction or (2) the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purpose of locating the sign. In cases in which the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of land at the principal entrance to the principal structure on the lot, whichever is lower.

18.2.4 Computation of Area of Individual Signs

The area of a sign face (which is also the sign area of a wall sign or other sign with only one face) shall be computed by means of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, but not including any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets zoning regulations and is clearly incidental to the display itself.

18.2.5 Computation of Maximum Total Permitted Sign Area for a Lot

The permitted sum of the area of all individual signs shall be permitted in accordance with Tables 7, 8 and 9 of this Article. Lots fronting on two or more streets are allowed the permitted sign area for each street frontage. However, the total sign area that is oriented toward a particular street may not exceed the portion of the lot's total sign area allocation that is derived from the lot, building, or wall area frontage on that street. In no case shall the maximum aggregate sign area exceed 200 square feet per parcel.

18.2.6 Sign Placement

Signs shall be subject to the placement requirements in Tables 7, 8 and 9 of this Article, but in no event shall any sign be placed in a position that will obstruct the view of motorists or cause any other danger to motorists or pedestrians within a public right-of-way or on adjoining lots. Nor shall any sign be placed within the clear vision triangle required to be maintained at all street intersections, driveway and access way entrances onto public streets. All signs shall be set back within the buildable area of the site, except as noted in Tables 7, 8 and 9.

18.2.7 Design, Construction, and Maintenance

All signs shall be designed, constructed, and maintained in accordance with the City Building Code. All signs shall be maintained in good structural condition, in compliance with all building and electrical codes, and in conformance with this Ordinance, at all times.

18.2.8 Prohibited Signs

Unless specifically noted otherwise in this Article, the following signs shall be prohibited in all zoning districts:

(A) Signs affixed to trees, utility poles, fences, or equipment;

(B) Roof signs;

(C) Signs with moving, rotating, or oscillating parts;

(D) Signs which by reason of their size, location, movement, content, coloring or manner of illumination may be confused with or construed to be a traffic-control sign; and,

(E) Any sign determined to be unsafe or insecure or that is erected in violation of the provisions of this Ordinance