Print Form

CITY OF WEIRTON - HOME OCCUPATION PERMIT APPLICATION

HOME OWNER

NAME _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____

BUSINESS INFORMATION

Business License Verified

By : _____

BUSINESS NAME PHONE

EMAIL ADDRESS: FAX NUMBER

TYPE / BUSINESS DESCRIPTION:_____

BUSINESS LICENSE NO. _____ NO. OF NON-RESIDENT EMPLOYEES: _____

HOME OCCUPATION IS CONDUCTED IN: PRINCIPAL BUILDING ACCESSORY BUILDING

TYPE OF BUSINESS: : CATEGORY 1 CATEGORY 2

CERTIFICATION

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of home occupation will be complied with whether specified herein or not. Granting of this permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating zoning and home occupations .

***Signature of Business Owner(s):*_____*Date*: _____**

_____***Date*: _____**

NOTE*

-- A fee of $15.00 must be submitted at time of application.

-- A site plan must be submitted with this application describing location of occupation with building and any other descriptive information relative to the approval of this application.

Comments:

_____

_____

_____

_____

_____

_____

_____

For Official Use only

Approved Denied Date: _____ **Permit No.** _____

_____

UDO ADMINISTRATOR

Approved Denied Date: _____

_____

Chief Code Official
City Of Weirton

Comments _____

_____

_____

HOME OCCUPATIONS

Home occupations shall be subject to the following regulations:

a. A home occupation shall be conducted completely indoors, and may be within a principal or accessory building. The total amount of floor area of all buildings used for a home occupation shall not be greater than twenty (20) percent of the total floor area of the principal dwelling unit or a maximum of three hundred (300) square feet.

b. There shall be no outdoor operations or outdoor storage of materials, products or equipment.

c. There shall be no use of show windows, business display or advertising visible from outside the premises.

d. The use shall not require the parking of, storage of or regular servicing by a vehicle with an aggregate gross vehicle weight of more than ten thousand (10,000) pounds,

e. The following uses shall not be permitted as a home occupation: veterinarian office, stable, kennel, funeral home, industrial uses, wholesale or retail sales on the premises (except as accessory to custom crafts and except for sales over the telephone, over the computer or through the mail), restaurant, repairs of motor vehicles or trucking company terminal, manufacturing, or repair of machinery, automobiles, trucks, and motorcycles.

f. No machinery or equipment shall be permitted that produces noise, noxious odor, vibration, glare, electrical interference or radio or electromagnetic interference beyond the boundary of the property. Only general types and sizes of machinery that are typically found in dwellings for hobby, domestic or sewing purposes shall be permitted. No use shall generate noise or glare in excess of what is typical in a residential neighborhood.

g. In addition to the off-street parking provided to meet the normal requirements of the dwelling, the lot on which the home occupation is located shall include sufficient parking for the maximum number of vehicles on-site at one time. A defined driveway shall be provided, and shall be shown on the site plan. The applicant shall prove that such driveway provides for safe sight distance.

h. The exterior of the residential building and the lot shall not be changed in such a way as to decrease its residential appearance, except for permitted parking spaces and the permitted sign.

i. A home occupation shall not be conducted in a way that is perceptible from beyond the lot line between the hours of 9:00 p.m. and 7:00 a.m. This time limit shall also apply to any loading or unloading of vehicles on the property or on a street that causes noise to adjoining residents.

j. The use shall not involve the storage or use of hazardous, flammable or explosive substances, other than types and amounts commonly found in a dwelling.

k. The address of the home occupation shall not be advertised in such a way that would encourage customers or salespersons to come to the property without an appointment.

l. Number of Employees:

(i) Category I: No more than one (1) employee who is not a permanent resident of the dwelling may work on the premises, except for businesses that involve field or on-site service, including salesmen, plumbers, cleaners, home repair, and other similar service activities. Such home occupations may employ up to four (4) persons, provided that such worker spend no more than one (1) hour per week at the home office.

(ii) Category II: No more than two (2) employees who are not permanent residents of the dwelling may work on the premises, except for businesses that involve field or on-site service, including salesmen, plumbers, cleaners, home repair, and other similar service activities. Such home occupations may employ up to four (4) persons, provided that such worker spend no more than one (1) hour per week at the home office.

m. Any instruction or tutoring shall be limited to a maximum of two (2) students for Category I and four (4) students for Category II on the property at any one (1) time.

n. A permit shall be required for any home occupation.